

## **CHAPTER II**

### **PERSONNEL POLICIES**

#### **(g) Vigilance Policies**

**5. DPE/Guidelines/II(g)/5  
Scrutiny of Annual Property Returns of Officers/Executives of PSUs by the Vigilance Branch.**

The undersigned is directed to say that the Conferences of Chief Vigilance Officers held by the CBI and the Central Vigilance Commission during 1996 and 1997 recommended, inter-alia, that the scrutiny of property returns may be undertaken by the Chief Vigilance Officers. It was also suggested that the general practice of receiving and filing property returns and their safe custody in the PSU should continue with the Personnel Department and the Vigilance Branch may scrutinize random basis and on specific information about 20% of the property returns so that the scrutiny cycle gets completed in every five years.

2. The matter has been examined carefully by the CVC and DOPT and it has been decided that in view of the emphasis on probity in public life and need for contemporaneous reporting of assets by the official concerned, the vigilance set up in the PSUs would scrutinize, on a random basis and on specific information, about 20% Annual Property Returns of the regular permanent employees of their respective organizations so that the scrutiny cycle is completed in every five years. To carry out this exercise, the management of PSU should provide staff whenever required by the CVO by making internal adjustments. However, the general practice of receiving and filing property returns and their safe custody with Personnel Department of PSUs will continue. This arrangement should be put into effect immediately.

3. All Administrative Ministries/Departments are requested to bring the above decision to the notice of public sector undertakings under their administrative control for strict compliance.

**(DPE OM No. 15(6)/98(GL-008)/GM dated the 1st September, 1998)**