No.21011/2/2016-Genl.
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Public Enterprises Bhawan,
Block No.14, CGO Complex,
Lodi Road, New Delhi – 110003
Dated the 4th August, 2017

**AUCTION NOTICE**

Subject:- Auction notice for disposal of obsolete/unserviceable Laptops - reg.

Department of Public Enterprise invites sealed quotations for disposal of obsolete/unserviceable Laptops on the following terms and conditions:-

1. Firm must have a valid Registration for Recycler/Re-processor for E-waste with Central Pollution Control Board/State Pollution Control Board in term of Ministry of Environment & Forest notification number S.O.1035 (E) Dated 12.05.2011. A copy of the certificate must be attached with the bid. The financial bid of the firm/firms will not be considered in case the firm fails to submit copy of valid registration certificate for Recycler/Re-processor of E-waste.

2. Tenders are to be submitted along with refundable Earnest Money Deposit of Rs.5,000/- (Rupees Five Thousand only.) The earnest money will have to be in the form of a crossed demand draft/pay order in favour of “DDO, Department of Public Enterprises” payable at New Delhi from any Scheduled Bank in Delhi, without which the relevant bid shall be summarily rejected. The EMD of bidders shall be returned after the completion of the auction process without any interest.

3. The interested bidders/firms can inspect the items/e-waste at any time during office hours from 7.8.2017 to 11.8.2017. For the said purpose, Section Officer (Genl.) may be contacted on telephones No. 24362883 during hours on any working day till 14.08.2017. After inspection of the items/e-waste and going by the terms and condition mentioned in the Auction Notice, the interested bidders/firms should their bids.

4. The financial bid should be given in both i.e. in figures and in words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offers by the tenderer. In case of any discrepancy of rates quoted in words and figures, the highest of the amounts indicated will be taken into account. List of the items for which lump-sum rate is to be quoted is given at Annexure-I.

5. The bids are invited for the lot (i.e. all the items contained in the list of obsolete/unserviceable electronic items) as a whole and no bid would
accepted for any part of the same. The lot of the items shall be sold to the highest bidder.

6. The successful bidder has to make full payment in form of Demand Draft in favour of “DDO, Department of Public Enterprises”, payable at New Delhi within two days after finalization of award of auction failing which the award will be cancelled and EMD shall be forfeited.

7. No items once disposed off to the successful bidder shall be taken back by this Department on any condition, whatsoever.

8. The successful bidder will be required to lift the items from the disposal site within one week after due payment of the bid amount to the Department. The successful bidder is required to make their own arrangement of transport, labour etc. for lifting the disposed items.

9. Quotation letter in sealed envelope marked “Tender for Disposal of obsolete/unserviceable items” should be addressed to Under Secretary (Admn), Room No. 409-A, Department of Public Enterprises, Block No.14, CGO Complex, Lodi Road, New Delhi – 110003.

10. The quotation must be submitted to Under Secretary (Admn), Room No. 409-A, Department of Public Enterprises, Block No.14, CGO Complex, Lodi Road, New Delhi – 110003, on or before 14.08.2017 upto 1500 hrs. Tenders received after the due date and time to any reason whatsoever, shall not be considered.

11. The Department reserves the right to accept or reject any/all quotation, without assigning any reason whatsoever.

12. Each page of tender document should be signed by the bidder(s).

13. Incomplete and unsigned quotations are liable to be rejected. The bid is to be submitted for the entire lot.

14. Bidder must enclose self-attested copy of address proof and PAN card along with his bid failing which the bid shall not be considered.

15. The highest bidder will be ascertained at the venue of opening of tender and will be accepted if the otherwise in order.

(Harish Chandra)
Under Secretary(Admn.)

Copy to:

Signature valid

Digitally signed by HARI SH
CHANDRA
Date: 2017/08/04 11:50:40 IST
Reason: Approved.
Annexure-I

List of obsolete/unserviceable electronic items for which rate is to be quoted

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Items</th>
<th>Quantity</th>
<th>Lump sum Rate for all units (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Laptop</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>