

No.21011/4/2016-Genl
Government of India
Ministry of Heavy Industries & Public Enterprises
Department Of Public Enterprises

Public Enterprises Bhawan,
Block.14, CGO Complex,
Lodhi Road, New Delhi 110003

Dated 2nd June, 2016

Sub: -Tender for supply and installation of BOSCH make Audio System (Microphone & connectors etc.) for Conference room of Department of Public Enterprises.

Department of Public Enterprises, Government of India, New Delhi invites SEALED TENDERS/ QUOTATIONS for procurement of **BOSCH make** Audio System (Microphone & connectors etc.) as per specification given in Annexure-III for Conference room of Department of Public Enterprises.

Terms and Conditions

- 1. Earnest Money Deposit:** EMD bid Security in the form of DD/BG/FDR of RS 25,000/- (Rupees twenty five thousand only) with Technical bid. Bid submitted without EMD will not be entertained.
- 2. Support & Maintenance:** Support shall be provided by successful bidder/supplier and also depute one engineer for installation and demonstration of the system will be carried out free of cost.
- 3. Training:** One week training shall be provided to by the successful bidder/supplier to the officials of the department to familiar with its operation.
- 4. Last date and Time For Depositing the bids:** The Quotation should reach this office latest by 11:00 AM on the 13th June,2016.
- 5. Manner of Depositing the Bids:** Bidder shall submit their bid under **Two-Bid** system, where the bid shall be submitted in two parts in separate sealed covers, each containing **Technical & Price** bids respectively. The sealed cover shall bear name of the bidder, with heading "**Technical Bid & EMD**" and "**Price Bid**". The sealed cover shall be kept inside one outer cover bearing the tender number may be submitted in person or by registered Post/Speed Post so as to reach Shri Harish Chandra, Under Secretary (Administration),Room No-409-A, Block 14,CGO Complex New Delhi-110003 by prescribed time and date.
- 6. Warranty:** One year onsite comprehensive warranty shall be given, also the firm will make two visits per month to carry out the general check, run the diagnostic and ascertain the health of the equipment/machines during the warranty period. In case bidder fails to do so blacklisting shall be done by the department.

7. **Time and Date For Opening Bids:** The quotation will be opened at 11:30 AM on 14.06.2016 in Room No-409-A,Block 14,CGO complex New Delhi-110003 in the presence of Member of Market Survey Committee of the department. Bidders or their representatives may also be present if they so wish.
8. **Validity of bid:** The bid should remain valid for 60 days from the date of opening of the bid.
9. **Delivery & Installation:** The material shall be delivered & installed satisfactorily to the address as above within 7-10 days from data of placement of supply order. Bidder/supplier shall quote for all items.
10. **Compliance:** Technical compliance statement shall be submitted along with technical bid.
11. General terms and conditions of the contract shall be as per Annexure I
12. All Pages of the bid being submitted must be signed and subsequently numbered by the bidder.
13. Bidder/supplier not complies with above term & condition shall be rejected.
14. The department reserves the right to accept or reject any or all the quotations at its sole discretion without assigning any reason.
15. Financial bids will be opened of only those firms which qualify all the criteria mentioned in Technical bids. The quotation will not be considered in the absence of any requirement mentioned in the Technical bids.

(Harish Chandra)
Under Secretary (Admn)

General Terms and Conditions of the contract

1. Bid Prices:-

- I. The Prices shall be quoted in Indian Rupee only.
- II. The Prices shall be quoted for destination and no additional cost for delivery & training will be entertained.
- III. All taxes, duties levy able should be clearly indicated.
- IV. The prices quoted shall remain firm and fixed till delivery & installation and shall not be subjected to adjustment on any account.

2. CORRECTION OF ERRORS:-

In the process of evaluation of bids, following procedure will be adopted for correction of errors:-

- a. Where there is a discrepancy between the rates in figures and in words the rate in word will govern.
- b. Where there is a discrepancy between the unit rate and the total cost ,the total cost resulting from multiplying the unit rate by the quantity ,quoted will govern the amount stated in the bid will be corrected in accordance with the above procedure for removal of error and shall be considered binding upon the bidder if the bidder does not accept the corrected amount, the Bid will be rejected.

3. Bid Evaluation and Award Criteria :-

The bids of those bidders, who fulfill the eligibility criteria, will be evaluated as under:-

- I. The price will be evaluated items wise as per technical Specification
- II. The Purchaser shall award the purchase order to the bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the bidding document ,provided further that the bidder is determined to be qualified to perform the contract satisfactorily .

4. Purchaser's Right to vary Quantities :- At the time of placing supply order the purchaser reserved the right to increase or decrease the quantity of good from the quantity originally specified

5. Delivery Period :- within 7-10 days from the date of placement of Supply order

6. Payment Terms:-No advance payment shall be made. Payment will be released normally within one month after receipt of delivery of the goods as per the prescribed technical specification with delivery challans and pre-receipted bill in triplicate

TECHNICAL BID

1. Name and Address of the Firm as well as Office
With Telephone Number, Mobile No., Fax & Email
2. Whether you are authorized Dealer of original Equipment Manufacturer.
3. Details of EMD of Rs.25000/-
4. TIN/PAN and Service Tax Registration No.
5. The firms undertaking to adhere to all terms and conditions
and provision mentioned in the Tender as per Annexure-II

(Signature)
Name and address of the firm
Seal

Annexure-III

Department Of Public Enterprises

Financial Bid

<u>S.N</u>	<u>Items Description</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Taxes</u>	<u>Total Amount</u>
01	BOSCH CCS CML, Chairman unit Microphone with flexible stem of 480 mm in length & light ring, built in loudspeaker, two headphone socket, attractive design: Priority button for chairman microphone: Built in volume control for headphones: Chime tone facility to precede chairman priority calls: Microphone on/off button:	01			
02	BOSCH CCS DL, Delegation unit Microphone with flexible stem of 480 mm in length & light ring, built in loudspeaker, two headphone socket attractive design: built in volume control for headphones: Microphone on/off button” .	14			
03	Cable for Microphone: Cable for interconnection of Chairman Unit and Delegation Unit	85 mtrs approx.			
04	BOSCH CS-CA10, Extension Cable (10 mtrs)	01			
05	Connectors: UL listed connectors for interconnection of equipment's	30			
06	Repairing / covering of cutout in conference table with leatherette/ wood	Lump sum			
07	Installation, testing & commission of Audio system	-do-			

UNDERTAKING

I _____ Son/Daughter/Wife of Shri/Smt _____
Proprietor/Director/authorized signatory of the agency/firm, mentioned above is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender for supply and installation of Audio System (Microphone & connectors etc.) in Conference room of Department of Public Enterprises.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware to the fact that furnishing of any false information/fabricated documents would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law.
4. That our agency/firm has not been blacklisted by any organization.

Signature of authorized person
Full Name:
Seal

Date:

Place