

No.13015/5/2013-GA.
Government of India
Ministry of Heavy Industries and Public Enterprises
Department of Public Enterprises

Public Enterprises Bhavan
Block No.14, CGO Complex,
Lodi Road, New Delhi-110003
Dated 13th September, 2013

To

Sub: **Printing of Letter heads, D.O. Letter heads, Visiting cards and Envelop.**

Sir,

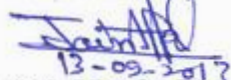
I am directed to invite quotations for printing of the following items :

- | | | |
|------|--------------------------|----------------------|
| i) | Letter heads | One pad (100 Sheets) |
| ii) | Big D.O. letter heads | One pad (100 Sheets) |
| iii) | Medium D.O. letter heads | One pad (100 Sheets) |
| iv) | Visiting cards | 100 Nos. |
| v) | Envelop SE-5 (White) | 500 Nos. |
| vi) | Envelop SE-6 (White) | 500 Nos. |

2. The quotation should be sent in the sealed cover prescribed "Quotation for printing of Letter heads, D.O. Letter heads etc. addressed to the undersigned by name at 4th floor, Public Enterprises Bhavan Block No. 14, C.G.O. Complex, Lodhi Road, New Delhi-110003, so as to reach not later than 03.00 PM on 20/09/2013 quotation will be opened in the room 409-A, at 4.00 PM on 23/09/2013. Representative of the firms if they so desire, can be present at the time of opening of quotations. You are requested not to erase or mutilate the figure etc. otherwise the quotations may be ignored. Any overwriting will not be allowed.

3. This Department reserves the right to terminate the contract without any notice in the event of your service being found unsatisfactory.

Yours faithfully.


13-09-2013
(J.N. PRASAD)

DEPUTY SECRETARY TO THE GOVT. OF INDIA