

Department of Public Enterprises

Divisions under the Department of Public Enterprises and their functions:

1. **Finance Division**

- Policy Planning Unit: - Policy Planning Division examines the proposals received from other Ministries/Department for consideration of Cabinet Committee on Economic Affairs, Cabinet Committee of Secretaries, Empowered Committee of Secretaries, PIB/EFCs proposal on various matters such as restructuring of CPSEs etc. The unit issues guidelines of general nature applicable to CPSEs.
- Survey Unit: - Survey unit deals with preparation of Public Enterprises Survey on the performance of CPSEs based on the information available from the CPSEs which is laid in the Parliament in the Budget Session. The unit also deals with the implementation of Plan Scheme of skill development/training programmes for executives and employees of SLPEs.
- Plan

4. **MoU Division: -**

- The MoU division is responsible for all activities relating to the Memorandum of Understanding (MoU) system.

The MoU process essentially involves the following five processes;

1. Finalization of MoU Guidelines.
2. Engagement of MoU Task Force.
3. Holding MoU Negotiation Meeting
4. Evaluation of performance of CPSES vis a vis the targets in the MoU.
5. Finalizing list of CPSEs for MoU Excellence Awards and Certificates

5. **Permanent Machinery of Arbitration: -**

- Permanent Machinery of Arbitration (PMA) has been set up in the Department of Public Enterprises (DPE) for resolving commercial disputes between CPSEs inter-se as well as between a CPSE and a Central Government Department/Ministry/Bank/Port Trust (except tax matters and Ministry of Railways) in 1989 in compliance of the directions of the Hon'ble Apex Court in the case of ONGC vs. Collector of Central Excise, Mumbai vide OM dated 29.03.1989 and 30.06.1993. The disputes are referred to DPE for its reference to the Arbitrator of PMA. The Arbitration Act 1996 is not applicable in these cases. No outside lawyer is allowed to appear on behalf of either party for presenting/defending the case. But the parties can take help of their own full time law officers.

6. **Official Language Unit**

- Official Language section of this Department is primarily responsible for implementation of various provisions of the Official Language Act, 1963 and the rules framed there under. It is also responsible for translation of documents required to be issued under section 3(3) of the Official Language. Hindi Pakhwada is organized every year in the month of September to create awareness and to motivate people to accelerate the use of Hindi as Official Language.

7. **Wage Cell**

- Wage Cell deals with pay revision of Executives and Non Unionized supervisors in CPSE and wage settlement related Issues, pension related issues of CPSE employees, Clarification relating to issues like fixation of pay, the perks & allowances in respect of Executives and Non Unionised supervisors in CPSEs, Release of IDA and CDA to employees of CPSEs, forwarding and routing of grievances/complaints/ representations received from individuals/unions/association to the administrative Ministries/Departments/Sections/ units/ Cells of DPE for redressal.

8. **CSR Unit**

- Issues relating to implementation of Guidelines on CSR & Sustainability issued by DPE in alignment with the provisions on CSR in the Companies Act, 2013 and Companies (CSR Policy) Rules-2014 notified by M/o Corporate Affairs. Activities by CPSEs under Swachh Bharat Mission (SBM). The unit deals with matters relating to International Center for Promotion of Enterprises (ICPE) and matters relating to Standing Conference of Public Enterprises (SCOPE).

9. **CRR/VRS Cell**

- CRR/VRS Cell is handling implementation of Scheme of Counselling, Retraining & Redeployment (CRR) for separated employees of Central Public Sector Enterprises and issues related to VRS/VSS Policy in CPSEs.

10. **RTI Cell**

- An RTI Cell headed by a Nodal Officer (RTI) reporting to JS (RTI) is functioning in the Department. The cell coordinates matters relating to RTI Act, 2005. Central Public Information Officers (CPIOs) and the First Appellate Authorities have been designated for various divisions/cells in the Department. An Assistant Public Information Officer has also been designated under the RTI Act, 2005. The details of the Public Information Officers/First Appellate Authorities/APIO are available on the Department website.