

**INTERNSHIP PROGRAMME IN DEPARTMENT OF PUBLIC
ENTERPRISES DURING 2015-16**

**Scheme for Internship for PG / Research / Chartered Accountancy/ ICWA/
Company Secretary-ship/MBA students in the Department of Public
Enterprises, Ministry of Heavy Industries & Public Enterprises.**

Objective

- To familiarize the interested and willing PG / Research / Chartered Accountancy / ICWA / Company Secretary-ship / MBA students who have completed their graduation, with the MoU system in Central Public Sector Enterprises (CPSEs), the Public Enterprises Survey, restructuring of sick & loss making CPSEs and other activities of the Department of Public Enterprises.
- It is neither a job nor any such assurance for a job in the Department of Public Enterprises, Government of India.

Salient Features of The Scheme

- ❖ Applicable to 'Indian Nationals' only.
- ❖ The Internship will be available to students engaged in Research (M.Phil / Ph.d.)/ PG (studies) in Economics or Commerce / Chartered Accountancy / ICWA / Company Secretary-ship / MBA having Graduate Degree. Such students should be willing to have an exposure to the preparation of P E Survey, finalization of MoU signed between the CPSEs and GOI annually, restructuring of sick & loss making CPSEs and other functions of the Department of Public Enterprises.
- ❖ Duration of Internship will be for a maximum period of six months at a time.
- ❖ A token remuneration @Rs.10000/-per month will be payable to each Intern.
- ❖ No TA & DA will be given to the Interns, if called for interview and for joining the Internship programme.
- ❖ Each Intern will be provided with a minimum logistic support i.e. office space with a computer and Internal telephone facilities.
- ❖ The Interns will be attached to the concerned officers of Department of Public Enterprises keeping in view the areas of interest expressed by the candidates, their qualification and the preference of that Division.
- ❖ These Interns will be required to present a brief report/paper at the end of their assignment to the concerned Division highlighting their observations and the suggestions, if any.
- ❖ Certificate will be given to the Interns after completing their Internship (specimen copy enclosed).

- ❖ The interested PG / Research students pursuing studies at various Universities and recognized Research Institutes may send their applications in the enclosed proforma alongwith their CVs (optional), at least one month in advance from the date they intend to join.
- ❖ The applications may be sent either by post or by hand addressed to Shri Singh Vir Pratap, Joint Director, Department of Public Enterprises, Room No. 318, Block No.14, CGO Complex, Lodi Road, New Delhi-110003.
- ❖ The candidate will be required to produce a permission / recommendation letter from their head of the Institution or the Head of the Department before undertaking the internship.
- ❖ All applications will be scrutinized and the actual offer will be sent to the selected candidates subject to the availability of slot and the approval of competent authority. Maximum number of slots to be offered to these Interns shall not exceed three at a time.
- ❖ Knowledge of computer softwares, such as, photoshop, library software as well as excellent written and oral communication, ability to work in a dynamic environment, good comprehensive skills will be given additional weightage while selecting the Intern.

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(PROFORMA OF APPLICATION)

Name :

Address for correspondence :

E-mail address :

Date of Birth :

Educational Qualification (Starting from 10th onwards):-

Sl. No.	Name of Board/University/Institute	Exam passed	Year of Passing	Division obtained With %age	Subjects
1.					
2.					
3.					
4.					

Course presently pursuing, the University/Institute and its duration :

Period during which Internship required :

Name of two References from the present Institute or the Institute (s) last attended :

Reasons to join this Internship (in brief not exceeding 50 words).

Date

(Signature)
Tel. No./Mobile No.