

W-02/0029/2021-DPE (WC)-GL-XI/21  
Government of India  
Ministry of Finance  
Department of Public Enterprises

Public enterprises Bhawan,  
Block No. 14, CGO Complex,  
Lodhi Road, New Delhi – 110003.  
Dated, the 25<sup>th</sup> October, 2021

**OFFICE MEMORANDUM**

**Subject :- Calculation of Gratuity and Cash payment in lieu of leave for the employees of CPSEs following IDA pattern (2017, 2007, 1997, 1992 and 1987 pay scales) retired on or after 01.10.2020 and up to 30.06.2021 – reg..**

The undersigned is directed to refer to this Department's OM No. 02/0039/2014-DPE(WC) dated 19.11.2020, in regard to payment of Dearness Allowance (DA) during the freezing period from 01.10.2020 up to 30.06.2021 and to say that in terms thereof the rate of DA during the said period will continued to be paid at the rates applicable w.e.f. 01.07.2020.

2. In view of the above order calculation of Gratuity and Cash payment in lieu of leave for CPSE employees IDA pattern who retired on or after 01.10.2020 and up to 30.06.2021 have been made as per the above order.

3. Keeping in view that gratuity and cash payment in lieu of leave are one-time retirement benefits admissible to employees on retirement, the matter has been considered sympathetically. It has been decided that in respect of CPSE employees (IDA pattern) who retired on or after 01.10.2020 and up to 30.06.2021, the amount of DA to be taken into account for calculation of gratuity and cash payment in lieu of leave will be deemed to be as per the notional DA rates indicated in the annexure(s) to the DPE OM's dated 02.08.2021 and 03.08.2021 for different pay revision. The notional DA rates for calculation purpose are given below for different pay scales.

**a) 2017 pay scale**

Employees retiring during the period	Notional percentage of Dearness Allowance (DA) for calculation purpose
From 01.10.2020 to 31.12.2020	20.9% of basic pay
From 01.01.2021 to 31.03.2021	23.7% of basic pay
From 01.04.2021 to 30.06.2021	23.2% of basic pay

**b) 2007 pay scale**

Employees retiring during the period	Notional percentage of Dearness Allowance (DA) for calculation purpose
From 01.10.2020 to 31.12.2020	165.4% of basic pay
From 01.01.2021 to 31.03.2021	171.7% of basic pay
From 01.04.2021 to 30.06.2021	170.5% of basic pay

**c) 1997 pay scale**

Employees retiring during the period	Notional percentage of Dearness Allowance (DA) for calculation purpose
From 01.10.2020 to 31.12.2020	348.1% of basic pay
From 01.01.2021 to 31.03.2021	358.7% of basic pay
From 01.04.2021 to 30.06.2021	356.7% of basic pay



**d) For 1992 and 1987 pay scale**

As per DA rates mentioned at Annx-I (1992 IDA pay scale) and Annx.-II (1987 IDA pay scale) of DPE OM No. W-02/0003/20214-DPE (WC) dated 03.08.2021.

4. All administrative Ministries / Departments of the Government of India are requested to bring the foregoing to the notice of the CPSEs under their administrative control for necessary action at their end.

5. This issues with the approval of the competent Authority.

*S. Haque*

(Samsul Haque)  
Under Secretary

To

All administrative Ministries / Departments of the Government of India.

Copy to:

1. The Chief Executives of Central Public Sector Enterprises.
2. Financial Advisers in the Administrative Ministries / Departments.
3. Department of Expenditure, E-II Branch, North Block, New Delhi.
4. The Comptroller & Auditor General of India, 9 Deen Dayal Upadhyay Marg, New Delhi.
5. NIC, DPE with the request to upload this OM on the DPE website.

*S. Haque*

(Samsul Haque)  
Under Secretary



## Annexure I

### Calculation Sheet for Executives and Non-Unionized Supervisors Following 1992 IDA Pay Scales

DUE DATE	Average of the Quarter	Link Point (Avg. AICPI of last available three months AICPI as on 01.01.1992)	Increase over Link Point	DA Rates	Remarks
01.10.2020	7654	1099	6555	596.4	Actual DA rates during the freezing of DA period is 582%. No Arrears would be allowed
01.01.2021	7834	1099	6735	612.8	
01.04.2021	7801	1099	6702	609.8	

#### DA Rates for various Pay Ranges w.e.f. 01.10.2020

Basic Pay per Month	DA Rates
Upto Rs.3500	596.4% of pay subject to minimum of Rs. 13110/-
Above Rs.3500 and Upto Rs.6500	447.3% of pay subject to minimum of Rs.20874/-
Above Rs.6500 and Upto Rs.9500	357.8% of pay subject to minimum of Rs.29075/-
Above Rs.9500	298.2% of pay subject to minimum of Rs.33991/-

#### DA Rates for various Pay Ranges w.e.f. 01.01.2021

Basic Pay per Month	DA Rates
Upto Rs.3500	612.8% of pay subject to minimum of Rs. 13470/-
Above Rs.3500 and Upto Rs.6500	459.6% of pay subject to minimum of Rs.21448/-
Above Rs.6500 and Upto Rs.9500	367.7% of pay subject to minimum of Rs.29874/-
Above Rs.9500	306.4% of pay subject to minimum of Rs.34932/-

#### DA Rates for various Pay Ranges w.e.f. 01.04.2021

Basic Pay per Month	DA Rates
Upto Rs.3500	609.8% of pay subject to minimum of Rs. 13404/-
Above Rs.3500 and Upto Rs.6500	457.3% of pay subject to minimum of Rs.21343/-
Above Rs.6500 and Upto Rs.9500	365.9% of pay subject to minimum of Rs.29725/-
Above Rs.9500	304.9% of pay subject to minimum of Rs.34761/-



**Calculation Sheet for Executives and Non-Unionized Supervisors Following 1987 IDA Pay Scales**

<b>DUE DATE</b>	<b>Average AICPI for the Quarter</b>	<b>Average AICPI of the Previous Quarter</b>	<b>Difference of both AICPI</b>	<b>Rs 2 per Point Shift</b>	<b>DA amount payable/due during/for previous Quarter(Rs)</b>	<b>Due DA Rates</b>	<b>Remarks</b>
01.10.2020	7654	7495	159	318	13579.75	13897.75	Actual DA rates during the freezing of DA period (01.10.2020 to 30.06.2021) is Rs 13579.75 No Arrears would be allowed
01.01.2021	7834	7654	180	360	13897.75	14257.75	
01.04.2021	7801	7834	-(33)	-(66)	14257.75	14191.75	

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