

Format of Bio-Data in respect of persons desirous of inclusion in DPE databank

1. Name and surname : ARCHNA ARORA
2. Director Identification Number : 02800673
3. Income Tax PAN :
4. Gender : Female : Nationality : Indian
5. Father's Name : Shri Radhey Lal Arora
6. Date of Birth : 12.09.1954
7. Present Position/Occupation : Retired
8. Full address (present and permanent) :

26022150 (H) 9810895757 (M)

Email :- archana80us@yahoo.com

9. Educational & Professional Qualification (Graduation onwards)

S.N	Course	Subjects	University/Institute	Year of Passing
1.	B.Sc.(Hons) (Zoology)	Zoology, Botany, & Chemistry	University of Delhi	1974
2.	M. A. (Social Work)	Social Work	University of Delhi	1976
3.	M.Phil.(Social Work)	Social Work	University of Delhi	1978
4.	Diploma in French	French	University of Delhi	1980
5.	Diploma in Labour Law	(Industrial Disputes Act, Social Legislation Trade Unions & Labour Welfare, Personnel Management)	Indian Law Institute	1981

10. Work Experience

S. No.	Organization/Institute	Post Held	Period (From-To)	Nature of Work/Area of Specialization
1.	Delhi Commission for Women, Govt. of NCT of Delhi	Member Secretary	1.10.2014 to Feb. 2016	Women empowerment
2.	Home Deptt., Govt. of NCT of Delhi	Pr. Secretary	July 2013 to September - 2014	Regulatory
3.	New Delhi Municipal Council	Chairperson	August-2011 to July 2013	Urban Development City Management
4.	Andaman & Nicobar Islands	Pr. Secy.	July-2009 to Aug-2011	Edn. & Health, Revenue
5.	Education Deptt., Govt. of NCT of Delhi	Pr. Secretary	June -2009 to June-2009	
6.	Sales Tax, Govt. of NCT of Delhi	Commissioner	June 2006-June-2009	
7.	Deptt. of Atomic Energy, Govt. of India	Jt. Secretary	June-2003 to June-2006	Administrative work
8.	Deptt. of Personnel & Training, Govt. of India	Director	June- 2001 to June-2003	Administrative work
9.	Govt. of Goa,	Secretary	March-1999 to June-2001	Finance & Revenue, education, PWD, Cooperation, Transport
10.	Govt. of NCT of Delhi, Education Deptt.	Director	May 1998-Feb-1999	
11.	Foreign Training		Jan-1998 to March-1998	
12.	Transport Deptt., Govt. of NCT of Delhi	Special Commissioner	Dec-1996-Jan-1998	
13.	Election Commission, Govt. of India	Secretary	Nov-1992-Nov-1996	
14.	LSG,PWD, Govt. of NCT of Delhi	Joint Secretary	Sep-1990-Nov-1992	
15.	Govt. of Arunachal Pradesh	Jt. Secy	May-1989-Sep-1990	Planning & Development
16.	Deputy Commissioner, Changlong, Arunachal Pradesh	Deputy Commissioner	May-1987-May-1989	Revenue & Development
17.	Govt. of Goa	Deputy Collector	Aug-1985-May-1987	Revenue Administration

11. Whether SC/ST/OBC/Minorities/Women : Women

12. Area of Specialization (Finance, Law, Management, Sales, Marketing, Administration, Research, Corporate Governance, Technical Operations or any other) : **I am an 1983 batch IAS Officer of the AGMUT cadre in the apex scale from Delhi Government who retired in September 2014. I have worked in Delhi, Goa, Arunachal Pradesh and Andaman & Nicobar Islands --- segments of AGMUT cadre. During my service carrier I have worked on very sensitive assignments and have vast administrative experience in revenue administration, development , finance and regulatory departments i.e. home.**

13. Indicate how you fulfill the laid down criteria (Refer Annex) : **I have 11 years of experience at Joint Secretary Level and above.**

14. (a) Have any legal proceedings initiated or are pending against you : No

(b) If Yes, please furnish the details _____

15. (a) Have you been or are designated partner in limited liability partnerships (LLP): No

(b) If yes, Please furnish the following details

Name of LLP	Nature if Industry	Duration (with dates)

16. Directorship held/presently being in companies (both CPSEs and Private)

Name of Company	Nature of Industry	Nature of directorship	Duration (with dates)
Managing Director	Andaman & Nicobar Industrial Dev. Corporation.	Official	5.09.2009 to 16.05.2011

Archana Arora
26.2.16
Signature

Date 26.2.16

Name ARCHANA ARORA