

**Engagement of Team Leader (1 position) & Young Professionals (2 positions)  
in DPE on contract basis (dated 30.11.2022)**

**Background**

The Department of Public Enterprises proposes to set up a Technical Support Unit (TSU) in DPE for an initial period of 2 years to enable maximization of outcomes from CSR expenditure of CPSEs by facilitating alignment of CSR interventions with national/state level schemes, proper monitoring, assessment & evaluation and dissemination of learning relating to CSR. Accordingly, the following positions are advertised.

**Position** - Team Leader

**Qualifications :**

**Essential** - Master's degree or possessing any Professional Degree of minimum 4 years duration

**Desirable** - Persons with M.Phil. M.S. Ph.D., additional qualifications, research experience and post qualification experience in relevant field would be preferred.

**Experience** - Minimum 3-8 years of experience. The incumbent would be a senior professional from impact/development sector with a track record of leading projects involving implementation, policy, advocacy, stakeholder engagement and a deep knowledge of CSR landscape. The incumbent will drive overall TSU, coordinate and liaison with senior officials from DPE, Ministries, CPSEs, and implementing agencies. He/she will lead innovations, partnerships and critical problem-solving assignments with support from the team.

**Upper Age (limit) :** 45 years

**Remuneration** - Rs. 1.25 lakh -1.45 lakh per month (consolidated)

**Service Conditions** - The extant guidelines of NITI Aayog for Consultants/Senior Consultants would be applicable

**Position** - Young Professional

**Qualifications :**

**Essential** - Master's degree or possessing any Professional Degree of minimum 4 years duration

**Desirable** - Persons with M.Phil. M.S. Ph.D., additional qualifications, research experience and post qualification experience in relevant field would be preferred.

**Experience** - Minimum 1 year of experience. The incumbent should have experience and expertise in social impact/CSR and/or thematic areas such as Health & Nutrition, Education, Livelihoods, Gender etc. The incumbent will facilitate operations, undertake landscaping exercises, deliver,

coordinate and document best practices and engage with government, social sector, CPSEs and think tanks.

**Upper Age (limit) :** 35 years

**Remuneration** - Rs. 70,000/- per month (consolidated)

**Service Conditions** - The extant guidelines of DPE for Young Professionals would be applicable

The application format is attached and filled-in applications should reach the following address by 14<sup>th</sup> December, 2022 (5:30 PM).

Dr. Nitin Aggrawal, Joint Director, Department of Public Enterprises, Room No. 419, 4<sup>th</sup> Floor, Block No. 14, CGO Complex, Lodi Road, New Delhi – 110 003.

Incomplete applications and applications received after above deadline would not be processed.

## Application

Position Applied for : Team Leader/Young Professional (tick the option applicable)					Photo of the Applicant			
1	Name (In Block letters)							
2	E-Mail Id							
3	Contact Numbers							
4	Gender							
5	Date of Birth (dd/mm/yyyy)							
6	Nationality							
7	Postal Address							
8	Permanent Address							
9	Educational Qualification (In chronological order)							
	No.	Name of Degree/ Diploma or examination passed	Name of Board/ University / Institution	Period of Study Of Degree/ Diploma		Course Type (Full/ Part Time)		
				From	To			
10	Details of Experience (In chronological order)							
	Sl. No.	Name of the Organisation	Designation	From date	To date	Total period (In years & months)	Roles & Responsibility	Salary drawn (monthly)
11	Please indicate your significant achievements/experience in relation to the job profile of the position applied for							

I certify that the information furnished above is true, complete and correct to the best of my knowledge & belief. If at any stage, any information is found to be false or in correct, my candidature may be cancelled and my appointment if made, shall stand terminated without any notice and compensation.

Place: Date:

Signature of applicant

Note:

- (1) Please attach a self-attested copy of your ID proof along with proof of educational qualification, work experience and last pay certificate as stated above.
- (2) Please also indicate names and addresses of two References and also indicate whether DPE can get in touch with them in due course.
- (3) DPE reserves the right to not fill these positions for any reasons whatsoever.
- (4) Only shortlisted candidates will be called for personal interaction and DPE will not bear any expenditure in this regard.