

**Replies to General Queries on RFP (Appointment of Consultant for providing Technical Support to the MOU Task Force of DPE) raised during the Pre Bid Meeting held on 8<sup>th</sup> August, 2014 and received through E mail**

Sr. No.	Query/Clarification	DPE Reply
1.	Whether any bidder can bid for a particular sector/ CPSEs out of the Specified CPSEs referred in Annexure 1 of RFP or he has to bid for all 26 CPSEs categorised under 5 different sectors?	The bidder will have to make one consolidated bid for all the specified CPSE's referred in Annexure 1 of RFP categorized under 5 different sectors.
2.	Can the bidder give his financial proposal sector wise, for the Specified CPSEs referred in Annexure 1 of RFP?	Yes, the bidder can give his financial quote sector wise for the Specified CPSEs referred in Annexure 1 of RFP. <b>However, the financial evaluation will be done on the basis of fee quoted for all the sectors on combined basis.</b> Please refer to Para 10 of Part II – Section 2 of RFP.
3.	What is the minimum number of peer companies that the consultant should take to do a performance comparison of Specified CPSEs referred in Annexure 1 of RFP?	The minimum number of peer companies for performance comparison cannot be specified by DPE. However the number of peer companies taken for performance comparison should be adequate enough so that the report reflects the true performance of CPSEs viz a viz its peers.
4.	Does the assignment involve a desk review of material or actual visit to all the CPSEs or its domestic or international peers?	The desired output from the consultant are Analytical reports on expected growth of each of the specified CPSEs on key parameters. The consultant may visit the CPSE or its domestic or international peers at his own discretion. However, the cost of travel and stay arrangements has to be borne by the consultant.
5.	The expected date of commencement of assignment has not been given in RFP.	Please refer to Para 16 of Part I – Section 1 of RFP which is reproduced as below:  "16.1 After completing negotiations the Employer shall issue a Letter of Intent to the selected Consultant and promptly notify all other Consultants who have submitted proposals about the decision taken.  16.2 The consultants will sign the contract after fulfilling all the formalities/pre-conditions mentioned in the standard form of contract, within 15 days of issuance of the letter of intent."  The assignment will commence from the date of signing of the contract. The whole process of selection of consultant will take approximately one month from opening of RFP responses.  Further as per Para 7 if Part II – Section 1 of RFP, DPE on its discretion, may extend the deadline for submission of

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		proposals by issuing an addendum to be made available on the DPE website, in which case all rights and obligations of DPE and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.
6.	No timeframe has been fixed for suggestions/comments by the DPE on the draft report.	The suggestions will be given by DPE within fifteen days of submission of draft report. The last date for submission of draft report is 1 <sup>st</sup> December, 2014.
7.	Whether the consultant has to necessarily submit completion certificate or letter of engagement from the client will suffice for this requirement since in some cases the contract might be a large document running into many pages?	The consultant will have to submit documentary evidence for completion of the assignment e.g. completion certificate etc. The contract document need not be attached with the above documents.
8.	It is mentioned in the RFP that The team should constitute of minimum 2 members excluding the Team Leader.  Considering the coverage of Scope and quantum of work (26 CPSEs divided into five distinct sectors) whether the consultant needs to have one domain expert for each sector?	DPE has specified only the minimum size of the team.
9.	The scope of work of the Consultant is to provide technical support to the MOU Task Force on financial and non financial matters. However, the qualifications required for the Team Leader and Team members are only from the financial/ economics/ management side and totally neglected the technical domain requirements.	Please refer to Para 10 of Part II – Section 2 of RFP, the minimum qualification of Team Leader as per RFP is specified as Post-Graduation in Management/ Finance/ Business Economics/ Economics or CA/CS/ICWA/CMA/any other related field.  The expression any other related field covers post graduation in any technical domain.
10.	The Consultant has to provide technical support to MOU Task Force from Five divergent Categories comprising of 26 CPSEs (Page No.36). It may be clarified whether the three member team will provide technical support to all the MOU Task Force Teams dealing with different	The output required from the consultant are Analytical reports on expected growth of each of the specified CPSEs on key parameters.  The consultant will provide the reports to DPE and these will be given by DPE Task Force Members.  However, the consultant will have to reply to the queries raised by the Task Force Members during his presentation



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	CPSEs or bidders are required to form different teams having domain expertise to provide technical support to each of the MOU Task Force.	on the draft reports and incorporate their suggestions in the final report.
11.	<p>The following information were asked by the participants:</p> <p>a) sample - past analytical report on CPSE,  b) sample - MOU of DPE with any CPSE  c) Past performance information of CPSE for the basis of making report.</p>	<p>The replies are as follows:</p> <p>a) No such past analytical report on CPSE is available with DPE</p> <p>b) Sample - MOU of CPSEs may be downloaded from DPE website  (<a href="http://www.dpemou.nic.in/Monitoring/PubliclyBriefDescOfCPSEs.aspx?period=13-14">http://www.dpemou.nic.in/Monitoring/PubliclyBriefDescOfCPSEs.aspx?period=13-14</a>).</p> <p>c) Past performance information of CPSE may be taken on the basis of annual reports and other information available in public domain.</p> <p>However, DPE will provide the selected consultant, the MoUs of the last five years of the specified CPSEs, Annual Report, Corporate Plan and Annual Plan submitted by CPSEs/Ministries and any other additional information which is available in public domain.</p>