

No. DPE/8(3)/14-Fin(PP)
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Public Enterprises Bhavan
Block 14, CGO Complex
Lodhi Road, New Delhi- 110003
Dated 7th July, 2014.

OFFICE MEMORANDUM

Subject:- Fees/Travelling Allowance etc. of Govt. Servants – appointed as Director/ Representatives or nominees of the Govt. of India on central public sector enterprises etc.

The undersigned is directed to forward herewith Department of Expenditure OM No. 19045/1/E IV/93 dated 12th February, 1993 and 12th January, 1999 on the subject mentioned above for further necessary action and compliance.

Encl: As Above



(V.K.Jindal)

Director

Tele: 24362770

To

1. Secretaries all Administrative Ministries/Deptt.
2. CEOs of CPSEs
3. Department of Expenditure w.r.t. I.D.Note19045/1/2014-E.IV dated 1.7.14.

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No. 19045-1/E, IV/93
Government of India
Ministry of Finance
Department of Expenditure

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New Delhi, the 12th Feb. '93

OFFICE MEMORANDUM

Subject :- Fees/Travelling Allowance etc. of Govt. servants-
appointed as Directors/Representatives or nominees
of the Govt. of India on Public Sector Under-
takings etc.

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The grant of travelling allowance/fees to Govt. Servants appointed as Directors/representatives/nominees of the Government of India on different Public Sector Undertakings/Institutions are being regulated in accordance with the terms and conditions laid down in this Department's O.M.No.5(47) E.IV(B), '53 dt. the 5th July, 1965 as amended from time to time read with Appendix III of PR GR, part-II.

2. Subsequently, instructions were also issued vide this Department's O.M.No.7(28)E.Coord/91 dt. the 6th Jan'92, in which the Ministries/Departments were requested to ensure that the expenditure on TA/DA in respect of officers/staff undertaking tours/visits in India or abroad is met from the Ministries/Departments' budgets and in no case should the expenditure be passed on to the Public Sector Undertakings/Autonomous bodies, even if such officers/staff are required to undertake travel in connection with the matters concerning non-Government organisations.

3. Representations have been received from some Ministries/Departments that since the officers nominated as Directors/representatives or nominees of the Government of India on such Public Sector Undertakings/Institutions have to travel often to attend the meetings of such Public Sector Undertakings etc. the budget provision in the Departmental budget was found inadequate to meet the requirement of such travels.

4. The matter has been re-examined in the light of the difficulties experienced and in supersession of O.M. No. 5(47)E.IV(B)/63 dt. 5th July, 1965, as amended from time to time and in partial supersession of O.M.No.7(28)E.Coord/91 dt. the 6th Jan'92, it has now been decided that the grant of travelling allowance and fees etc. to the Government servants appointed in their official capacity as Directors/representatives or nominees of the Government on various Public Sector Undertakings/Institutions will henceforth be regulated in the following manner :-

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5. Fees & other remuneration

5.1 Fees in respect of Government servants for attending meetings or for doing other work in connection with the affairs of Statutory organisations, Corporate bodies, industrial and commercial undertakings are, at present, recoverable only from organisations not wholly owned by the Central Government. The cases of semi-Government/non-Government institutions receiving grants from the Central Government were to be considered on merits, in consultation with the Financial Adviser. These orders will continue. No fees or other remuneration should be directly accepted by Government servants unless they are specially permitted to receive such fees under FR 46 and Rs 11 & 12.

6. Travelling & Daily Allowance

6.1 The officers before proceeding on tour on behalf of PSUs autonomous bodies etc. should get their tour programme approved by the Controlling officers.

6.2 If such journeys are solely or mainly in connection with the affairs of the Undertakings, etc. the whole expenditure on travelling & daily allowance of the Government servants should be directly met by the Public Sector Undertakings/Institutions concerned without the expenditure entering into the Government accounts. The question of issuing an exchange voucher for air tickets, sanction of tour advances, etc. by the Departments/Ministries will, therefore, not arise.

6.3 In case, however, the journeys and halts are mainly in connection with the affairs of the Government and only partly for the work of the Public Sector Undertakings/Institutions, the entire expenditure should be met by the Ministries/Departments and no amount need be recovered from the Undertakings etc.

6.4 The entitlements of the officers should correspond to the entitlements under the Government Rules. In such cases, the claim for daily allowance due to the Government Directors/representatives/nominees etc. for attending the meetings of the Board of Directors of the Public Sector Undertakings will be paid by such Public Sector Undertakings/Institutions directly to these officers, as mentioned above on the rates applicable to Government servants.

7. Foreign travel on behalf of PSUs/ABs

7.1 Officers proceeding on tour on behalf of PSUs/autonomous bodies/Institutions etc. should get their foreign tour programmes approved by following the normal procedure i.e. under the delegated powers of the Ministry/Department or with the prior approval of the Screening Committee as is applicable in each case. The Public Sector Undertakings/autonomous bodies/Institutions will bear the cost of depu-

tation abroad of the Government official concerned on a scale applicable to them under the Government instructions. It will be ensured that these officers will be given facilities strictly as per their entitlements under the Government rules in respect of cash allowance, accommodation and class of travel by air etc. The entire expenditure will be borne by the PSUs/Institutions directly without the expenditure entering the Government accounts.

B. Hindi version of this O.M. is enclosed.

(J.P.PAI)
DIRECTOR (EG)

All Ministries/Departments to the Govt. of India. (as per standard list)

F.No. 19045/1/93-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 12th Feb. 1993.

OFFICE MEMORANDUM

Sub:- Fees/Travelling Allowance etc. of Government servants appointed as Directors/Representatives or nominees of the Government of India or public Sector Undertakings etc.

All Ministries/Departments of the Govt. of India were issued instructions vide this Ministry's O.M. of even number dated 12th Feb. 1993 on the above mentioned subject with a view to ensure that the Central Govt. officers, holding additional charge of PSUs, will be given facilities strictly as per their entitlements under the Central Govt. rules in respect of cash allowance, accommodation and class of travel by air, etc.

2. It has been observed that the officers who are holding additional charge of some posts in public sector Undertakings in addition to their substantive posts in the Govt., sometimes draw excess money to meet their functional obligations at rates as are admissible to their counterparts in the concerned PSUs, which is against the spirit of this Department's above referred O.M.

3. It is once again brought to the notice of all

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Ministries/Department/PSUs that the Central Govt. officers holding additional charge of PSUs etc. will be entitled to the same facilities like TA/DA/cash allowance etc. as are admissible to them in the Central Govt. and the expenditure on this account will be met from the budget of the concerned Government department/agency.



(P.K. Sharma)

Under Secretary to the Govt. of India.

To
All the Ministries/Departments to the Govt. of India (as per standard list).
Copy to
All Secretaries & PA of All Ministries/Departments of the Government of India.
(10 copies to be sent)