

No. 18(26)/2004-GM  
Government of India  
Ministry of Heavy Industries and Public Enterprises  
Department of Public Enterprises

Public Enterprises Bhawan,  
Block 14, CGO Complex,  
Lodi Road, New Delhi-110003

Dated, the 20<sup>th</sup> July, 2009

**OFFICE MEMORANDUM**

Subject: Procedure for selection to Board level posts in Central Public Sector Enterprises (CPSEs) – obtaining CVC clearance regarding.

The undersigned is directed to refer Ministry of Personnel, PG & Pensions, Department of Personnel & Training O.M. No.27(12)EO/94(ACC) dated 30<sup>th</sup> July, 1999 laying down the guidelines for processing cases of Board level appointments in CPSEs.

2. The Competent Authority has since approved a revised procedure for obtaining CVC clearance in favour of candidates recommended by the Public Enterprises Selection Board (PESB) for Board level appointments in Public Sector Undertakings (PSUs) so as to reduce delays. The revised procedure would be as given below:

- (i) The screened in candidates, called for the interview by the PESB, would submit personal details and details about their postings – during the preceding 10 years, to the PESB. (Prescribed format enclosed at Annex).
- (ii) PESB would send the personal details [as in (i) above], of the selected candidates, to the CVC, alongwith its recommendations.
- (iii) CVC would then collect the requisite details directly from CVOs of the organization where the selected candidate has worked in the preceding 10 years period.
- (iv) Based on reports from CVOs concerned and other agencies, the CVC would grant its clearance or otherwise within 15 days of the receipt of PESB recommendation as prescribed vide this office O.M. No.27(12)EO/94(ACC) dated 30.7.1999.

3. The Public Enterprises Selection Board and Central Vigilance Commission are requested take note of the above decision and take necessary steps to implement the revised procedure with immediate effect.



(G Ramachandran)  
Director

- (i) Public Enterprises Selection Board, (Smt. P.S. Behuria, Secretary), CGO Complex, Lodhi Road, New Delhi – with the request to take note of the above decision of the Competent Authority and implement the revised procedure [para 2(i) and 2(ii)] with immediate effect.
- (ii) Central Vigilance Commission (Shri K.S. Ramasubban, Secretary), Satarkata Bhawan, G.P.O. Complex, Block A, INA, New Delhi – 110023 – with the request to take note of the above decision of the Competent Authority and implement the revised procedure [para 2(iii) and 2(iv)] with immediate effect.

Copy to-

- (i) All administrative Ministries/Departments (Secretaries by name) – with a request to take note of the above decision and take necessary steps to implement the revised procedure with immediate effect.
- (ii) Department of Personnel & Training, Office of the Establishment Officer [Shri P.K. Misra, Secretary (ACC)], North Block, New Delhi – w.r.t. O.M. No. 27(2)EO/07(ACC) dated 10<sup>th</sup> July, 2009.
- ✓ (iii) CVOs of the CPSEs.



(G Ramachandran)  
Director

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS / CLEARANCE IS BEING SOUGHT**

1. Name of the Officer(in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs including batch / year cadre – etc., wherever applicable :
7. Positions held (during the ten preceding years) :

| S.No. | Organization<br>(Name in<br>full) | Designation &<br>Place of<br>posting | Administrative / nodal Ministry / Deptt.<br>concerned ( in case of officers of PSUs<br>etc. ) | From | To |
|-------|-----------------------------------|--------------------------------------|---|------|----|
|       |                                   |                                      |   |      |    |

DATE:

(NAME AND SIGNATURE)

