

F. No. DPE-GM-12/0003/2016-GM-FTS-5670  
Government of India  
Ministry of Heavy Industries & Public Enterprises  
Department of Public Enterprises

Public Enterprises Bhavan,  
Block No. 14, CGO Complex,  
Lodhi Road, New Delhi-110 003.  
Dated: 5 September, 2017

**OFFICE MEMORANDUM**


**Subject: Publicise vacancies & making available publically scores and rankings of candidates in the recruitment examination through National Career Services Portal (NCSP) by CPSEs – regarding.**

The undersigned is directed to refer to this Department OM No. 16/58/86-GM dated 12<sup>th</sup> September, 1986 and OM No. 24(11)/ 96(GL-010)/GM dated 2<sup>nd</sup> November, 1998 regarding publication of job vacancy notices in 'Employment News' and recruitment to posts in CPSEs through National Employment Services.

2. In this regard, kind attention is invited to Department of Personnel and Training (DoPT) OM No. 14024/1/2016-Estt.(D) dated 13-06-2016 and DoPT O.M.No. 39020/01/2016-Estt (B) dated 19-07-2017(copies enclosed) for advertisement of vacancies through the National Career Services (NCS) Portal of Ministry of Labour & Employment & making available publically scores and rankings of candidates in the recruitment examination. At NCS portal there is a separate provision for registration for the CPSEs and user manual for registration & posting of vacancies is available at [www.ncs.gov.in](http://www.ncs.gov.in) . In case of any clarification / queries etc. in respect of uploading of information at NCS Portal the user can also contact the Helpline No. 18004251514.

3. All Administrative Ministries / Departments concerned with CPSEs are requested to advice CPSEs under their jurisdiction to take necessary action in regard to advertisement of vacancies through NCS Portal and making available publically scores & rankings of candidates in the recruitment examination at NCS Portal.

Encl.: as above.

  
(J. N. Prasad)  
Director

**To.**

All Administrative Ministries / Departments concerned with CPSEs.

**Copy to:**

- (i) Chief Executive of all CPSEs.
- (ii) DoPT, North Block, New Delhi in ref. to OM No. 39020/09/2016-Estt (B)/3122720 dated 29.04.2016, OM No. 14024/1/2016-Estt.(D) dated 13.06.2016 and O.M. No. 39020/01/2016-Estt (B) dated 19.07.2017.

P.T.O.

- (iii) NIC, Cell DPE, for placing this OM on DPE web-site.
- (iv) Coordination section, DPE in ref. to OM No. 1(1)/2016-Coord. dated 23.03.2016

-Sd/-  
(J. N. Prasad)  
Director

No. 14024/1/2016-Estt(D)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

North Block, New Delhi - 110001  
Dated the 13<sup>th</sup> June, 2016

**OFFICE MEMORANDUM**

Subject:- - Recruitment of Staff through Employment Exchanges, regarding.

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In continuation of this Department's Office Memorandum No. 14024/2/96-Estt. (D) dated 18<sup>th</sup> May, 1998 and further amended vide OM of even number dated 09<sup>th</sup> November, 2005 on the above noted subject wherein it has been prescribed that all vacancies to be filled on regular basis, except those which fall within the purview of UPSC/Staff Selection Commission, are to be notified in the local Employment Exchange/Central Employment Exchange as per the provisions of the Employment Exchange (Compulsory Notification of Vacancies) Act, 1959. In addition to the reporting of the vacancies to the local Employment Exchange/Central Employment Exchange, it has been stipulated that the vacancies should be given wide publicity on an all India basis. In this regard, it was advised that the advertisement should be placed in the Employment News/Rozgar Samachar published by the Publication division of Ministry of Information & Broadcasting. Such recruitment notices are also to be displayed on the Office Notice Board.

2. It has been decided that in addition to the above procedure, advertisement of vacancies may also be placed at the National Career Service (NCS) Portal of Ministry of Labour & Employment, which has been developed primarily to connect the opportunities with the aspiration of youth.

3. These instructions shall be applicable to all services/posts. All Ministries/Departments are requested to bring these instructions to the notice of all concerned including attached and subordinate offices.

  
(Rajesh Sharma)

Under Secretary to the Govt. of India  
Tele. No. 23040340

**All Ministries/Departments of the Government of India.**

Copy to:-

1. All State Governments/Union Territory Administrations.
2. Office of C&AG.
3. Secretary, UPSC.
4. Staff Selection Commission, CGO Complex, New Delhi.
5. Lok Sabha Secretariat, New Delhi.
6. Rajya Sabha Secretariat, New Delhi.
7. Director General Employment Training.
8. Secretary, National Council (JCM), 13, Ferozeshah Road, New Delhi.
9. All attached and sub-ordinate offices of DOPT.
10. Ministry of Railways/Department of Financial Services/Department of Public Enterprise/Department of Atomic Energy/Department of Space/Department of Electronics/Department of Non-Conventional Energy Sources.
11. NIC for placing this information on the website of DOPT.



No.39020/01/2016-Estt(B)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

North Block, New Delhi,

Date: 19<sup>th</sup> July, 2017

**OFFICE MEMORANDUM**

**Subject: Making available publically scores and rankings of candidates in the recruitment examinations through portal- reg.**

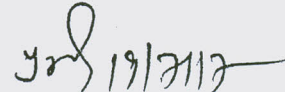
The undersigned is directed to refer to OM of even number dated 21.06.2016 (copy enclosed) of this Department delineating the modalities for disclosure of scores and rankings of the candidates in the recruitment examinations conducted by various recruitment agencies.

2. Now, it has been decided that all the recruitment agencies viz. UPSC, SSC, RRB etc. will use NCS portal of Ministry of Labour and Employment for disclosure of scores and rankings of the candidates.

3. All the public Recruitment Agencies are therefore requested to link their respective web pages to NCS portal ([www.ncs.gov.in](http://www.ncs.gov.in)) of Ministry of Labour and Employment for disclosure of scores/rankings of all the candidates appearing in the final stage of each recruitment process being conducted by them.

4. All the Ministries/Departments are also requested to direct the Recruitment Agencies working under them for doing the needful in this regard.

**Encl: As above**



(Pramod Kumar Jaiswal)

Under Secretary to Government of India

Tel No.: 2309 3175

To

The Public Recruitment Agencies:

1. Staff Selection Commission (SSC), Block-12, CGO Complex, Lodhi Road, New Delhi.
2. Railway Recruitment Board (RRB & RRC), Ministry of Railways, Rail Bhawan, New Delhi.
3. Reserve Bank of India (RBI), Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai.
4. Indian Army/ Services Selection Board.
5. Indian Air Force/ Armed Forces Selection Board.
6. Indian Navy, Naval Head Quarter.
7. Indian Coast Guard Headquarters.
8. All Para Military Forces (CISF, CRPF, BSF, ITPB, SSB, Assam Rifles), Through Ministry of Home Affairs, New Delhi.
9. CBDT, CBEC - Through Department of Revenue, New Delhi.
10. All Public Sector Banks – Through Department of Financial Services, New Delhi.
11. National Bank for Agriculture and Rural Development (NABARD) Plot C-24, G Block, Bandra Kunla Complex, BKC Road, Bandra East, Mumbai, Maharastra - Through Ministry of Agriculture Cooperation & Farmers Welfare, Krishi Bhawan, New Delhi.

} Through Ministry of  
Defence, New Delhi.

12. Indian Council of Agricultural Research, Secretary (DARE) & Director General (ICAR) Krishi Bhavan, New Delhi- Through Ministry of Agriculture, New Delhi.
13. National Rural Health Mission (NRHM), Directorate of Health Services -Through Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi.
14. National Highways Authority of India, New Delhi- Through Ministry of Road Transport & Highways, Sansad Marg, New Delhi.
15. National Airport Authority of India, Safdarjung Airport, Rajeev Gandhi Bhawan, New Delhi - Through Ministry of Civil Aviation, Rajeev Gandhi Bhawan, New Delhi.
16. National Human Rights Commission, Manav Adhikar Bhawan, Block-C, GPO Complex, INA, New Delhi - Through Ministry of Law & Justice, New Delhi.
17. All Public Sector Enterprises (PSEs) - Through Department of Public Enterprises, GGO Complex, Lodhi Road, New Delhi.

Copy to:

- (i) All Ministries/ Departments of the Government of India- (As per standard list)
- (ii) The President's Secretariat, New Delhi.
- (iii) The Vice-President's Sectt., New Delhi.
- (iv) The Prime Minister's Office, New Delhi.
- (v) The Cabinet Secretariat, New Delhi.
- (vi) The Rajya Sabha Secretariat, New Delhi.
- (vii) The Lok Sabha Secretariat, New Delhi.
- (viii) The Comptroller and Auditor General of India, New Delhi.
- (ix) The Supreme Court of India, New Delhi
- (x) All attached /subordinate offices under the Ministry of Personnel, Public Grievances and Pensions.
- (xi) All Officers and Section in the Department of Personnel & Training.
- ✓ (xii) NIC for uploading on the website of this Department.

Copy also to:

1. UPSC, Shahjahan Road, Dholpur House, New Delhi- for taking further necessary action.
2. Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi- with the request to provide necessary support.

  
(Pramod Kumar Jaiswal)  
Under Secretary to Government of India  
Tel No.: 2309 3175



F.No.39020/1/2016-Estt(B)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

North Block, New Delhi  
Date: 21<sup>st</sup> June, 2016

**OFFICE MEMORANDUM**

**Subject:** Making available publically scores and ranking of candidates in recruitment examinations through portal – reg.

The undersigned is directed to say that the Government has approved the proposal of NITI Aayog for making available publically scores and ranking of candidates in recruitment examinations through portal for increasing access of the unemployed to job opportunities.

2. NITI Aayog is the nodal organisation for pursuing with the Ministries and organisations. The responsibility given to DoPT is to work out the modalities for disclosure of the information as well as development of a portal for uploading the information.

3. In pursuance of above, DoPT, with the approval of competent authority has worked out the following modalities -

(I)

- (a) NIC will develop a website “**Integrated Information System for Public Recruitment Agencies**”;
- (b) Web-site will have links to various recruiting agency's own web pages;
- (c) Each recruiting agency will develop its own web page. The Home page will display the details of the recruitment examinations undertaken by them in the past one year and the date of announcement of the final results.
- (d) The user can *click* on the appropriate examination and then a Search Page will be displayed. The Search Page will include display of details of candidate alongwith their rankings and their scores in descending order of rankings. However, search can also specify name of candidates or any specific range of rankings which will then be displayed.

(II) The following **details of each candidate** will be made available:-

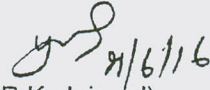
- (a) Name of the candidate
- (b) Father/Husband's name
- (c) Date of Birth
- (d) Category (Gen/SC/ST/OBC/PH/Minority)
- (e) Male/Female/Transgender
- (f) Educational Qualifications
- (g) Total Marks obtained in the qualifying examination
- (h) Rankings by which the merit is decided
- (i) Complete address
- (j) E-mail address

(III) The few **disclaimers** which will have to be clearly put up on the web-portal developed by NIC as well as on the websites of recruiting agencies:-

- (i) The authenticity of the data displayed by recruiting agency will be the responsibility of the concerned agency.
- (ii) If any other private/public agency undertakes recruitment based on the data/ information so disclosed, the DoPT/concerned Ministry/ Department or the recruiting agency will not be responsible for any legal matter emanating out of such process.
- (iii) The concerned recruiting agencies are responsible for the sanctity/integrity of the process which will be followed by them.
- (iv) Any queries/RTI related to the scores/rankings will be dealt by the PIO of the concerned Recruiting Agency.
- (v) Any query/RTI request related to recruitment undertaken by concerned agency using this data/information will be responsibility of the concerned agency undertaking such recruitment.

(IV) As approved by the Government, the candidates will have the option to opt out of the disclosure scheme. The option of opting out will have to be taken at the time of filing up the application. This, thus further indicates that the actual implementation can be done only on those examinations for which the application forms will be invited in future. Seeking option from candidates during the process of conduct of examination may neither be practical nor feasible.

4. Accordingly, D/o Electronics and Information Technology is requested to develop a Central Web Portal through NIC and in consultation with DoPT. All concerned Ministries/Departments/Recruiting Agencies are requested to make necessary arrangements and linking their websites as explained above.

  
(P.K. Jaiswal)  
Under Secretary to the Government of India  
Ph:23093175

To

- (i) D/o Electronics and Information Technology [Attention: Secretary (DEITY)], Sanchar Bhawan, New Delhi
- (ii) NITI Aayog [Attention: Shri Amitabh Kant, CEO], Yojana Bhawan, Sansad Marg, New Delhi - 110001

**Copy for necessary action also to:**

1. National Informatics Centre (NIC), (Attention: Ms. Neeta Verma, Director General), CGO Complex, Lodhi Road, New Delhi -110003.
2. All public recruiting agencies of Central Government *inter-alia* including Union Public Service Commission (UPSC), Staff Selection Commission (SSC), Railway Recruitment Board (RRB) etc.

✓ Copy also to - NIC, DoPT North Block for uploading the OM on the website of DoPT