

Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

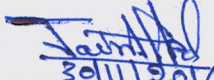
Public Enterprises Bhawan
Block NO. 14, CGO Complex,
Lodhi Road, New Delhi-110003
Dated: November 30th, 2016

OFFICE MEMORANDUM

Subject: Periodical Review of employees of CPSEs on the lines of FR56(j) and Discontinuation of the practice of interview for non-executive posts.

With reference to instructions issued by Department of Public Enterprises regarding Periodical Review of employees of CPSEs on the lines of FR56(j) and discontinuation of the practice of interview for non-executive posts, a review meeting of Committee of Secretaries on the subject was held in Cabinet Secretariat on 28th November, 2016. As per the discussions held in this meeting, the information pertaining to performance review of employees of CPSEs is required to be compiled for Executives and Non-Executives as well as for year 2015-16 & 2016-17 separately. Accordingly, two separate proforma for filling up the CPSE-wise information for the year 2015-16 & 2016-17 (upto 30th November, 2016) are enclosed herewith.

2. It is requested that the requisite information in prescribed formats may be furnished by 12th December, 2016. A softcopy of the information may kindly also be furnished through email on the address gen.mgm-dpe@nic.in & also at jn.prasad@nic.in. In case of any clarification regarding filling up of the information in the enclosed formats, the same can be obtained telephonically from undersigned (011-24360736) or Shri Rajesh Puri, Deputy Director (011-24363720).


30/11/2016
(J.N. Prasad)
Director

CMDs through e-mails as per enclosed list of CPSEs.

Copy to: Secretary of Ministry/Department as per list enclosed.

Performa for furnishing information on performance review and probity issues in CPSEs.

Period: 2015-16

Name of CPSE:

I. Performance review on the lines of FR 56(j):

Performance review done in 2015-16	(1)				(2)
	(Yes - Please indicate)				(No - Please indicate)
	(3) Total Number of employees reviewed (Please indicate)				
	(4) Executive		(5) Non-Executive		(Please give remark)
	(Please indicate)		(Please indicate)		
	(6) found fit for retention	(7) found un-fit for retention	(8) found fit for retention	(9) found un-fit for retention	
	(Please indicate)	(Please indicate)	(Please indicate)	(Please indicate)	
		(10) retired prematurely		(11) retired prematurely	
		(Please indicate)		(Please indicate)	
	(12) Total No. of employees retired prematurely (Please indicate)				
(13) (Please give remark if no action)					

II. Identification of sensitive posts

Identification of sensitive posts done in CPSE	(14)		(15)
	(Yes - Please indicate)		(No - Please indicate)
	(16) No. of posts declared sensitive (Please indicate)		
	(17) No. of sensitive posts being occupied beyond three years by same person (Please indicate)		
(18) Remarks			

III. Rotational Transfer Policy

Rotational Transfer Policy in place in CPSE	(19)		(20)
	(Yes - Please indicate)		(No - Please indicate)
Remarks			

P.T.O.

IV. Number of cases for sanction of prosecution

(21) Number of cases of sanction of prosecution disposed of in 2015-16 (between 1.4.2015 to 31.3.2016)	(22) Number of cases of sanction of prosecution pending in 2015-16 (As on 31.3.2016)
(Please indicate)	(Please indicate)

V. Number of cases of pending enquiries

(23) Total Number of pending enquiries in 2015-16	(24) Number of pending enquiries in 2015-16 against executive level employees	(25) Number of pending enquiries in 2015-16 against non-executive level employees
(Please indicate)	(Please indicate)	(Please indicate)

VI. Whether process of interview has been dispensed with for non-executive level posts

(26)	(27)	(28)
Yes	No	Reasons / Remarks (If the reply is No)
(Please indicate)	(Please indicate)	(Please indicate)

Performa for furnishing information on performance review and probity issues in CPSEs.

Period: 2016-17

Name of CPSE:

I. Performance review on the lines of FR 56(j):

Performance review done in 2016-17	(1)				(2)
	(Yes - Please indicate)				(No - Please indicate)
	(3) Total Number of employees reviewed (Please indicate)				
	(4) Executive		(5) Non-Executive		(Please give remark)
	(Please indicate)		(Please indicate)		
	(6) found fit for retention	(7) found un-fit for retention	(8) found fit for retention	(9) found un-fit for retention	
	(Please indicate)	(Please indicate)	(Please indicate)	(Please indicate)	
		(10) retired prematurely		(11) retired prematurely	
		(Please indicate)		(Please indicate)	
	(12) Total No. of employees retired prematurely (Please indicate)				
(13) (Please give remark if no action)					

II. Identification of sensitive posts

Identification of sensitive posts done in CPSE	(14)		(15)
	(Yes - Please indicate)		(No - Please indicate)
	(16) No. of posts declared sensitive (Please indicate)		
	(17) No. of sensitive posts being occupied beyond three years by same person (Please indicate)		
(18) Remarks			

III. Rotational Transfer Policy

Rotational Transfer Policy in place in CPSE	(19)		(20)
	(Yes - Please indicate)		(No - Please indicate)
Remarks			

P.T.O.

IV. Number of cases for sanction of prosecution

(21) Number of cases of sanction of prosecution disposed of in 2016-17 (between 1.4.2016 to 30.11.2016)	(22) Number of cases of sanction of prosecution pending in 2016-17 (As on 30.11.2016)
(Please indicate)	(Please indicate)

V. Number of cases of pending enquiries

(23) Total Number of pending enquiries in 2016-17	(24) Number of pending enquiries in 2016-17 against executive level employees	(25) Number of pending enquiries in 2016-17 against non-executive level employees
(Please indicate)	(Please indicate)	(Please indicate)

VI. Whether process of interview has been dispensed with for non-executive level posts

(26)	(27)	(28)
Yes	No	Reasons / Remarks (If the reply is No)
(Please indicate)	(Please indicate)	(Please indicate)
