

F.No. 5(1)/2018-MGMT  
Government of India  
Ministry of Finance  
Department of Public Enterprises  
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Public Enterprises Bhawan  
Block No.14, C.G.O. complex  
Lodhi Road, New Delhi-110003

Dated 13<sup>th</sup> December, 2023

**OFFICE MEMORANDUM**

**Subject: - Extension in prescribed timelines for writing Annual Performance Appraisal Reports (APARs) of top management incumbents of Central Public Sector Enterprises (CPSEs) for the year 2022-23.**

The undersigned is directed to refer Para 2(iii) of this Department's O.M. of even no. dated 9<sup>th</sup> October, 2023 and to say that the competent authority has decided to extend the timelines for writing APARs of top management incumbents of CPSEs for the year 2022-23 in the following manner: -

Activity	Original Cut-off date	Extended Cut-off Date
Appraisal by Reporting Authority	15 <sup>th</sup> November,2023	15 <sup>th</sup> January, 2024
Appraisal by Reviewing Authority	30 <sup>th</sup> November,2023	15 <sup>th</sup> February, 2024
Appraisal by Accepting Authority	15 <sup>th</sup> December,2023	31 <sup>st</sup> March, 2024

2. All the administrative Ministries / Departments are requested to take note of the above relaxation and take further necessary action in this regard.

  
(Rajesh Puri)  
Deputy Director  
Tel: 011-24360673

**To**  
**Secretaries of all administrative Ministries / Departments.**

Copy to:

1. CMDs / MDs of all CPSEs.
2. NIC, DPE-with a request to upload on website of DPE.
3. NIC-SPARROW Team-with a request to incorporate the above changes in CPSE SPARROW system