

**NOTICE INVITING TENDER FOR PROVIDING E-FILING SERVICES OF
INCOME TAX & GST RETURN**

Subject:- Quotation for hiring of Agency/Firm for e-filing of Income Tax & GST Return . reg.

Sealed quotations are invited for hiring of Chartered Accountant for providing e-filing services of **Income Tax & GST Return**, on the following terms & conditions:-

- i) Agency/ firm will be responsible for e-filing of monthly GST Return and will collect monthly data from Cash Section, DPE on last working day of the month.
- ii) Agency/ firm will be responsible for e-filing of Quarterly Income Tax Return of (official & non-official) and will collect quarterly data from Cash Section, DPE during the 1st week of next quarter.
- iii) The agency/ firm will be responsible to reconcile the data.
- iv) Charges for any work for correction/refilling for past period will be paid as per actual.
- v) The contract can be terminated any time without assigning any reason thereof. If the work of the firm is found to be unsatisfactory, it would be entrusted to other party at the risk and cost of the firm. In this connection, the decision of the competent authority shall be final and binding upon the firm.
- vi) The rates should be quoted in Rupees (both in amount and words) for providing e-filing services of Income Tax & GST Return for a period of one year.
- vii) The payment of the contract charges will be made on quarterly basis after completion of satisfactory services.
- viii) The contact can be extended for a further period of 2 years on year on year to year basis, on the same terms and condition.

2. The quotations may be submitted in a 'Sealed Cover" clearly indicating on the envelope 'Quotation for hiring of any Agency/Firm for providing e-filing services of Income Tax/GST Return at the following address by post/in person, latest by 3.00 pm on 11.02.2021:-

**Under Secretary (Admn.)
Department of Public Enterprises
Room No. 409-A, Block No. 14,
CGO Complex, Lodi Road,
New Delhi-110003**



(Naresh Kumar)
Under Secretary to the Govt. of India
T.No.24366820