

No. 2(22)/11-DPE (WC) GL-IX/2011

Government of India

Ministry of Heavy Industries & Public Enterprises

Department of Public Enterprises

Public Enterprises Bhawan,  
Block No. 14, CGO Complex,  
Lodhi Road, New Delhi-110003

Dated: 30<sup>th</sup> May, 2011

**OFFICE MEMORANDUM**

Subject: Representation/Communications being received by DPE directly from various CPSEs/ employees of CPSEs/their employees' Associations/Trade unions etc.

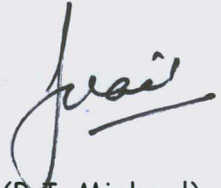
The undersigned is directed to say that this Department has been receiving a large number of representations/communications addressed directly to the Secretary, DPE and other officers of DPE from various CPSEs/ employees of different grades/ working in different CPSEs/ from their associations/trade unions working in CPSEs regarding miscellaneous Pay/wage related issues. Addressing Letters/ Representations/Communications directly to Secretary, DPE and other officers of DPE on above said issues is not appropriate and some times it leads to duplication of work and the same results into avoidable confusions/embarrassment. It may be pointed out that there are appropriate authorities/ channels within the CPSEs and (if need arises) to their respective administrative Ministry/Department, to settle/ dispose of the issues/ grievances so raised, on day to day administrative matters or in terms of Pay/wage related orders/ instructions issued by the DPE.

2. Administrative Ministries/Departments are requested to impress upon all the CPSEs under their Administrative control, that CPSEs/ employees of CPSEs/ and their Associations/ Trade unions should invariably route all their letters/representations/ correspondence through proper channel and to

exhaust the grievance mechanism available within the CPSEs and administrative Ministry, as the case may be.

3. The CPSEs may also suitably issue directions and bring it to the notice of all their employees/ their Administrative/Trade Unions for strict compliance.

4. Letters/representations/ correspondence in routine directly addressed to Secretary, DPE and other officers of DPE on Pay/Wage related issues would not be entertained, and no action would be taken on them. These would be simply filed.



(P.J. Michael)  
Under Secretary  
Tel No. 24360823

To: All Administrative Ministries/ Departments

Copy to:

1. All CMDs of CPSEs
2. NIC for uploading of this O.M. on to DPE website