

**Format of Bio-data in respect of persons desirous of inclusion in DPE databank**

1. Name and surname (in full): Meenakshi Mishra
2. Director Identification Number (refer Note 1): DIN 07837534
3. Income Tax PAN : —
4. Gender : Female      4. Nationality: Indian
5. Father's name and mother's name and Spouse's name (if married) :  
Father's name: Shri A P Sharma  
Mother's name: Smt. Kunti Sharma  
Spouse's name: Shri P C Mishra
6. Date of Birth: 31.5.1957
7. Present Position/Occupation: Retired on 31.5.2017 from the Post of Director General of Audit ( Commercial), New Delhi
8. Full address (present and permanent) with PIN code, Phone number, Mobile Number, E-Mail address):

xxxxxx 9055 (Mob.)  
Email: [meenakshia@hotmail.com](mailto:meenakshia@hotmail.com)

9. Educational & Professional Qualification (Graduation onwards)

S.No.	Course	Subjects	University/Institute	Year of Passing
1.	BA	Psychology Honours <i>First division</i>	Lady Shri Ram College	1977
2.	MA	International Politics <i>First division</i>	JNU	1979
3.	MPhil	International Law Public Administration <i>First division</i>	JNU IIPA	1983 2006
4.	MBA	Finance <i>Second Division</i>	Annamalai University	2006
5.	Certified Fraud Examiner	Fraud Prevention & deterrence <i>First division</i>	USA	2005
6.	LLB	Law <i>Second Division</i>	Mumbai University	2016

10. Work Experience : As per annexure attached

11. Whether SC/ST/OBC/Minorities/Women : Woman  
(if yes, indicate the relevant category)

12. Area of Specialization : Extensive experience in Finance, Audit, Accounts, Law and Administration

13. Indicate how you fulfill the laid down criteria (Refer Annex): Held the post equivalent to Additional Secretary to Govt. of India for 8 Years from 2009 to 31.5.2017.

14. (a) Have any legal proceedings initiated or are pending against you : No  
(b) If Yes, please furnish the details \_\_\_\_\_

15. (a) Have you been or are designated partner in limited liability partnerships (LLP) :  
No

16. Directorship held/presently being in companies (both CPSEs and Private):

Nil



( Signature )

Name \_ Meenakshi Mishra

Date \_01/06/2017

**Note 1:** In case, you are not having Director Identification Number (DIN), you should immediately get the same in line with provisions of Sections 152 to 159 of the Companies Act, 2013 and furnish the updated bio-data to DPE.

**Note 2 :** In case there is any change in the above position, the revised and updated bio-data may be furnished to DPE within 15 days of such change.

Annexure

Sl. No.	Organisation/Institute	Post held	Period (From-to)	Nature of Work/Area of Specialization
1	2	3	4	5
i	<b>Office of the Director General of Audit Railway Commercial, New Delhi</b>	<b>Director General of Audit , Railway Commercial,</b>	22.8.2016 to 31.5.2017	<ul style="list-style-type: none"><li>• Accounts Certification and audit of 28 Railways Public Sector Undertakings prominent ones as CONCOR, IRCON, RITES,RVNL,DFCC and Rail Coach Factory, Kapurthala and DMW Patiala.</li><li>• Reformed the Audit Procedures and Streamlined Financial Reporting to global standards.</li></ul>
ii	<b>Office of the Principal Accountant General (Audit) Maharashtra</b>	<b>Principal Accountant General (Audit)</b>	2015-2016	<ul style="list-style-type: none"><li>• Preparation of Five Audit Reports of Maharashtra,</li><li>• These are comprehensive analytical reports on the State's Socio-Economic and Fiscal Position, it is also the Central Document discussed at the Public Accounts Committee.</li></ul>
iii	<b>Office of the Principal Accountant General – I (Accounts and Entitlements) Maharashtra</b>	<b>Principal Accountant General – I (Accounts and Entitlements)</b>	2011-2015	<ul style="list-style-type: none"><li>• Finalized State Annual Finance and Appropriation Accounts of the State,</li><li>• Automated the system of Authorization of Pension and GPF for State Employees and created an E-portal for registration/tracking of Pension and GPF leading to significant reduction of processing time.</li></ul>
iv	<b>Office of the Principal Accountant General (Accounts and Entitlements) Rajasthan</b>	<b>Principal Accountant General (Accounts and Entitlements)</b>	2006-2011	<ul style="list-style-type: none"><li>• Preparation of State Annual Finance and Appropriation Accounts</li><li>• Overseeing the Fiscal Position of the State Government</li><li>• Piloted and executed the road map on Accrual Accounting</li><li>• Steered accounting reforms in State through collaboration with GASAB and Institute of Chartered Accountants</li></ul>
v	<b>Indira Gandhi National Open University, New Delhi</b>	<b>Chief Finance Officer</b>	2003-2005	<ul style="list-style-type: none"><li>• Monitoring of financial and budgetary matters. Led Conversion of University Annual Accounts from Cash to Accrual based system.</li><li>• Introduced On-Line fee remittance module under a single e-receipt portal for fee remittances plugging heavy leakage in revenue.</li></ul>

vi	<b>UNICEF Country Office, New Delhi</b>	<b>Contracts Officer</b>	2002-03	<ul style="list-style-type: none"> <li>Responsible for construction of 285 schools, 163 PHCs and 320 Anganwadis in Gujarat post earth quake.</li> </ul>
vii	<b>Office of the Principal Director of Commercial Audit and Ex Officio Member Audit Board</b>	<b>Principal Director of Commercial Audit and Ex Officio Member Audit Board</b>	2000-2002	<ul style="list-style-type: none"> <li>Certification of accounts and audit of 42 Central PSUs of the Oil, Fertilizer, Power and textile sector including Maharatnas and Navratnas e.g. IOC, ONGC, OIL INDIA, NFL etc.</li> </ul>
viii	<b>Office of the Accountant General, Delhi</b>	<b>Accountant General</b>	1999-2000	<ul style="list-style-type: none"> <li>Planning and monitoring audit of expenditure and revenue of NCT Delhi, PSUs and autonomous bodies.</li> <li>Assisting the Public Accounts Committee</li> <li>Administrative and legal matters of the office.</li> </ul>
ix	<b>Office of the Principal Director of Audit (Air Force &amp; Navy), New Delhi</b>	<b>Director of Audit (Air Force &amp; Navy),</b>	1996-2000	<ul style="list-style-type: none"> <li>Transaction and Performance Audit of Navy &amp; Air Force and coordination with field formations.</li> </ul>
x	<b>Department of Atomic Energy</b>	<b>Deputy and Under Secretary</b>	1991-1995	<ul style="list-style-type: none"> <li>CPSEs NPCIL, IRE, ECIL and UCIL under administrative control of Department of Atomic Energy</li> <li>Cadre management, Parliament and Legal Cell.</li> <li>- Prepared Cabinet notes, processed financial approvals etc. for the above.</li> </ul>
xi	<b>Office of the Accountant General, Mumbai and Jaipur</b>	<b>Dy. Accountant General/Assistant Accountant General</b>	1987-1990	<ul style="list-style-type: none"> <li>Head of administration and pension</li> </ul>