

## **Engagement of Young Professionals (4 positions) and Young Associates (2 positions) in DPE on**

**contract basis.**

### **Purpose and scope of Application:-**

The Department of Public Enterprises (DPE) is the Nodal department for all the Central Public Sector Enterprises (CPSEs) and formulates policy pertaining to CPSEs.

### **Background**

The Department of Public Enterprises proposes to engage Four (4) Young Professionals and Two (2) Young Associates initially for a fixed period of two years which may be extended by one year at a time up to a maximum tenure of five years i.e. 2+1+1+1 years for providing high quality services on specific projects as per requirement of the verticals. Accordingly, the positions are advertised.

**Position** – 4 Young Professionals & 2 Young Associates.

### **Qualification, Experience, Age limit & Remuneration:**

	<b>Young Professionals</b>	<b>Young Associates</b>
<b>Educational Qualification required</b>	Essential – Master's Degree Desirable- i) MBA/MSW with knowledge of MS Word, PPT, Excel, Data Analytics OR ii) LLB with three years' experience in the legal field OR iii) Chartered Accountant/Cost Accountant; MBA OR iv) MBA (Finance) with experience in RERA, Land Management, Real Estate & Construction background OR v) Data Science Graduate with knowledge in Power BI.	Essential- Bachelor's Degree
<b>Experience</b>	Minimum 1 year of experience. Experience includes up to 3 years for Ph.D holder, provided no work experience is counted during those 3 years	Not applicable
<b>Age limit</b>	Upto 35 years	Upto 30 years
<b>Remuneration</b>	Rs. 70,000/- per month (consolidated)	Rs. 45,000/- per month (consolidated)

**Service Conditions** - The extant guidelines of DPE would be applicable

The application format is attached and filled-in applications should reach the following address by 20<sup>th</sup> May, 2024 (5:30 PM).

Sh. Nitin Kumar, Under Secretary, Department of Public Enterprises, Room No. 2, Ground Floor, Block No. 14, CGO Complex, Lodi Road, New Delhi – 110 003.

Incomplete applications and applications received after the due date will not be considered/entertained.

**Application**

Position Applied for: Young Professional/ Young Associate (Mark One)					Photo of the Applicant			
1	Name (In Block letters)							
2	E-Mail Id							
3	Contact Numbers							
4	Gender							
5	Date of Birth (dd/mm/yyyy)							
6	Nationality							
7	Postal Address							
8	Permanent Address							
9	Educational Qualification (In chronological order)							
	No.	Name of Degree/ Diploma or examination passed	Name of Board/ University / Institution	Period of Study Of Degree/ Diploma		Course Type (Full/ Part Time)		
				From	To			
10	Details of Experience (In chronological order)							
	Sl. No.	Name of the Organization	Designation	From date	To date	Total period (In years & months)	Roles & Responsibility	Salary drawn (monthly)
11	Please indicate your significant achievements/experience in relation to the job profile of the position applied for							

I certify that the information furnished above is true, complete and correct to the best of my knowledge & belief. If at any stage, any information is found to be false or in correct, my candidature may be cancelled and my appointment if made, shall stand terminated without any notice and compensation.

Place:

Date:

Signature of applicant

Note:

- (1) Please attach a self-attested copy of your ID proof along with proof of educational qualification, work experience and last pay certificate as stated above.
- (2) Please also indicate names and addresses of two References and also indicate whether DPE can get in touch with them in due course.
- (3) DPE reserves the right to not fill these positions for any reasons whatsoever.
- (4) Only shortlisted candidates will be called for personal interaction and DPE will not bear any expenditure in this regard.