

Self appraisal report for Year (2022-23)

Auditor Agency: Ruby Dhar

Ministry Name: Ministry of Heavy Industry & Public Enterprises

Department Name: Department of Public Enterprises

Public Authority Name: Department of Public Enterprises

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.1.4	Function and duties	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005

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1.1.5	Organization Chart	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/sites/default/files/s_no_1_1_5.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.28	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/sites/default/files/powers_and_duties_of_officers_in_DPE.pdf
1.2.2	Power and duties of other employees	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/sites/default/files/powers_and_duties_of_officers_in_DPE.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.2.4	Exercised	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005

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								rti-2005
1.2.5	Work allocation	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/sites/default/files/powers_and_duties_of_officers_in_DPE.pdf and https://dpe.gov.in/en/work-allocation
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005 and https://dpe.gov.in

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								n/en/rti/norms-disposal-cases
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.54	https://dpe.gov.in/en/rti/channel-submission-and-delegation-powers
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf and https://dpe.gov.in/sites/default/files/Citizen_Charter_for2019-20_0.pdf
1.4.2	Norms/ standards for functions/ service delivery	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf and https://dpe.gov.in/sites/default/files/Citizen_Charter_for2019-20_0.pdf
1.4.3	Process by which these services can be	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov

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	accessed							v.in/sites/default/files/CCCs_at_glance_updated.pdf and https://dpe.gov.in/sites/default/files/Citizen_Charter_for2019-20_0.pdf
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf and https://dpe.gov.in/sites/default/files/Citizen_Charter_for2019-20_0.pdf
1.4.5	Process of redress of grievances	Not Applicable	0	0	empty	Fully Met	1.54	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf and https://dpe.gov.in/sites/default/files/Citizen_Charter_for2019-20_0.pdf

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1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005

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1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.7.2	Composition	Fully Met	0.96	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.7.4	Term/ Tenure	Not Applicable	0	0	empty	Not Applicable	0	There is no defined term/tenure of the committee
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	0.96	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	PA has specified that meetings are not open to public at https://dpe.gov.in/en/information-

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								under-section-4ib-rti-2005
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	With reference to 1.7.6
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	With reference to 1.7.6 and 1.7.7
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/about-us/whos-who
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/about-us/whos-who
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/sites/default/files/s_no_1_9_1.pdf
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Fully Met	3.85	https://dpe.gov.in/en/publications/recruitment-rules/
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information	Fully Met	3.85	3.85	https://dpe.gov	Fully Met	3.85	https://dpe.gov

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	officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority				v.in/en/information-under-section-4ib-rti-2005			v.in/rti/nodal-officers
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	https://dpe.gov.in/rti/nodal-officers
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	Listed at SI No. 1.11 https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	3.85	Listed at SI No. 1.11 https://dpe.gov.in/en/information-under-section-4ib-rti-2005
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	1.92	Serial number 1.12 (ii) at https://dpe.gov.in/en/information-under-section

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1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Met	0	-4ib-rti-2005 Detailed information not available
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Met	0	Information about RTI Act not available on website
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	7.69	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
Total			76	76		94	90	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	10.00	https://dpe.gov.in/en/about-us/about-us/detail-demands-grants and https://dpe.gov.in/en/information-under-section-4ib-rti-2005
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	10.00	https://dpe.gov.in/en/about-us/about-us/detail-demands-grants and https://dpe.gov.in/en/information-under-section-4ib-rti-2005

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					rti-2005			grants and https://dpe.gov.in/en/information-under-section-4ib-rti-2005
2.1.3	Proposed expenditures	Not Applicable	0	0	empty	Fully Met	10.00	https://dpe.gov.in/en/about-us/about-us/detail-demands-grants
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	10.00	https://dpe.gov.in/en/about-us/about-us/detail-demands-grants
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Not Met	0	Information not available
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	16.67	https://dpe.gov.in/en/about-us/about-us/detail-demands-grants and https://dpe.gov.in/en/information-under-section-4ib-rti-2005
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of	Fully Met	16.67	16.67	https://dpe.gov.in/en/information-under-se	Partially Met	8.34	Partial information available at https://dpe.gov.in/en/information-under-section-4ib-rti-2005

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	the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				ction-4ib-rti-2005			ps://dpe.gov.in/sites/default/files/s_no_2_2_2.pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	16.67	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it

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								does not run any subsidy programme
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3 does not apply to the institute as it does not run any subsidy programme
2.3.8	Details of beneficiaries of subsidy programme	Not Applicable	0	0	empty	Not Applicable	0	Section 2.3

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	(number, profile etc)							does not apply to the institute as it does not run any subsidy programme
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Section 2.4 does not apply to the institute
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Section 2.4 does not apply to the institute
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	25.00	The response to this information is clearly specified at Information under Section 4(I)(b) of RTI, 2005
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	25.00	The response to this information is clearly specified at Information under Section

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								4(I)(b) of RTI, 2005
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	50.00	Available at Page 319 at https://dpe.gov.in/sites/default/files/Annual%20Report%20%28English%29_0.pdf
Total			180	180		200	182	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Fully Met	12.50	All relevant information related to functions and services of the PA are available on website for easy access of citizens
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation 3.1.2 is not applicable to the

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3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.3 is not applicable to the department
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.4 is not applicable to the department
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.5 is not applicable to the department
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation

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								and implementation 3.1.6 is not applicable to the department
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.7 is not applicable to the department
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.8 is not applicable to the department
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.9 is not applicable to the department

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3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.10 is not applicable to the department
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.1.11 is not applicable to the department
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.2.1 is not applicable to the department
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in

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	affect public to make the process more interactive - Outline the Public consultation process							public policy formulation and implementation 3.2.2 is not applicable to the department
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	As DPE is not involved in public policy formulation and implementation 3.2.3 is not applicable to the department
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	50.00	https://dpe.gov.in/en
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	25.00	All guidelines, manuals, citizen charter available at https://dpe.gov.in/en
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-se	Fully Met	25.00	https://dpe.gov.in/en/information-under-se

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ction-4ib-rti-2005			ction-4ib-rti-2005
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	25.00	Most information related to PA is available on website https://dpe.gov.in/en
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	As most information is already available on website.
Total			125	125		138	138	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	14.29	https://dpe.gov.in/en
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	14.29	https://dpe.gov.in/hi
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://dpe.gov.in/en/publication/annual-reports	Fully Met	28.57	https://dpe.gov.in/en

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://dpe.gov.in/en/publication/annual-reports	Fully Met	9.52	https://dpe.gov.in/en/guidelines/guidelines/dpe-guidelines
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://dpe.gov.in/en/publication/annual-reports	Fully Met	9.52	Publications and Guidelines
4.3.3	Location where available	Fully Met	9.52	9.52	https://dpe.gov.in/en/publication/annual-reports	Fully Met	9.52	https://dpe.gov.in/en
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Not Applicable	0	0	empty	Fully Met	7.14	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf
4.4.2	Details of information made available	Not Applicable	0	0	empty	Fully Met	7.14	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf
4.4.3	Working hours of the facility	Not Applicable	0	0	empty	Not Applicable	0	As the information can be sought in online mode 4.4.3 is not applicable
4.4.4	Contact person & contact details (Phone, fax	Not Applicable	0	0	empty	Fully Met	7.14	https://dpe.gov

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	email)							v.in/sites/default/files/CCCs_at_glance_updated.pdf
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://dpe.gov.in/en/publication/annual-reports	Fully Met	3.57	https://dpe.gov.in/sites/default/files/CCCs_at_glance_updated.pdf
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://dpe.gov.in/en/publication/annual-reports	Fully Met	3.57	https://dpe.gov.in/rti/
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	As the 2 schemes of DPE are ongoing schemes 4.5.3 is not applicable
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Fully Met	3.57	https://dpe.gov.in/sites/default/files/RDC_Scheme_2020_0.pdf and https://dpe.gov.in/sites/default/files/CRR%20guidelines.pdf
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and	Fully Met	3.57	3.57	https://dpe.gov.in/en/publica	Partially Met	1.79	Partial information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	period of completion of contract				tion/annual-reports			available on website
4.5.6	Annual Report	Fully Met	3.57	3.57	https://dpe.gov.in/en/publication/annual-reports	Fully Met	3.57	https://dpe.gov.in/publication/annual-reports
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://dpe.gov.in/en/publication/annual-reports	Fully Met	3.57	https://dpe.gov.in/en/faq
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Fully Met	3.57	Available at
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	14.29	https://dpe.gov.in/rti/
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	14.29	https://dpe.gov.in/rti/
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	28.57	https://dpe.gov.in/en/information-under-section-4ib-rti-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Total			161	161		189	187	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	20.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://dpe.gov.in/en/rti/rti/rti-third-party-new-audit	Fully Met	20.00	https://dpe.gov.in/sites/default/files/Third%20Party%20Audit%202021-22.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://dpe.gov.in/en/publication/annual-reports	Fully Met	20.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	No such committee is mentioned on website
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	No such committee is mentioned on website
Total			80	60		100	60	
6	Information Disclosed on own Initiative							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	25.00	All information is available at https://dpe.gov.in/en and https://dpe.gov.in/en/information-under-section-4ib-rti-2005
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	12.50	https://dpe.gov.in/sites/default/files/stqc_Certificate_0.pdf
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://dpe.gov.in/en/information-under-section-4ib-rti-2005	Fully Met	12.50	https://dpe.gov.in/sites/default/files/stqc_Certificate_0.pdf
Total			50	50		50	50	
Grand Total			672	652		771	707	