No. A-26015/1/2016-Admn.(Pt.) Government of India Ministry of Heavy Industries & Public Enterprises Department of Public Enterprises

Public Enterprises Bhawan Block No – 14, CGO Complex, Lodhi Road, New Delhi-110003 Dated the 2⁴⁴July, 2017

Office Memorandum

Subject: Amendment in Recruitment Rules for the Group 'C' posts in the Department of Public Enterprises : Reg.

The undersigned is directed to upload the draft recruitment rules for the Group 'C' posts including MTS in the Department of Public Enterprises, Ministry of Heavy Industries and Public Enterprises, New Delhi and to request for comments, if any, from all the stakeholders on the draft RRs. The comments may kindly be sent to the undersigned on e-mail id : 'harish.chandra58@gov.in' latest by 13.08.2017.

Encl : As above.

(Harish Chandra) Under Secretary to the Govt. of India

To

All concerned Stakeholders.

Copy to :

 NIC, DPE with a request to upload the above OM along with draft RRs for the post of Group 'C' posts in Department of Public Enterprises, Ministries of Heavy Industries and Public Enterprises, New Delhi

Signature valid

Digitally signed by HAMISH CHANDRA Date: 201X 07.12 14:37:10 IST Reason Approve

[TO BE PUBLISHED IN PART-II, SECTION 3, SUB-SECTION (i) OF THE GAZETTE OF INDIA]

Ministry of Heavy Industries and Public Enterprises

(Department of Public Enterprises)

Notification

New Delhi, the July, 2017

G.S.R.... – In exercise of the powers conferred by the proviso to article 309 of the constitution and in supersession of the Ministry of Industry, Department of Public Enterprises (Group 'C' posts) Recruitment Rules, 1999 and Ministry of Heavy Industries and Public Enterprises, Department of Public Enterprises (MTS) Recruitment Rules, 2014 except as respective things done or omitted to be done before such supersession, the President, hereby makes the following rules regulating the method of recruitment to Group 'C' posts in the Department of Public Enterprises, namely:-

1. Short title and commencement. - (1) These rules may be called Department of Public Enterprises (Group 'C' posts) Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

Number of posts, classification, Level in the Pay Matrix. - The number of the said post, its classification, Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications, etc. - The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in Column (5) to (13) of the said Schedule.

Disqualifications.- No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b)who, having a spouse living, has entered into or contracted a marriage with any person;

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

5. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. - Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, exservicemen and other special categories of persons in accordance with orders issued by the Central Government from time to time in this regard.

Schedule

Name of Post.	Posts.		assification Level in the Pay Matrix		Whether Selection Post Or Non- Selection Post.		Age Limit For Direct Recruits.		
(1)	(2)	(3)		(4)	(5)		(6)		
1. Staff Car Driver (Grade I)	1*(2017) *Subject to variation dependent on workload.	General Central Service, Group'C' Non-Gazetted (Non- Ministerial).		Level 5 in the Pay Matrix (Rs. 29200-92300)	Non- Selection.	Not a	pplicable.		
Educational an required for direc	A CONTRACTOR AND A CONTRACTOR	ation	prescribe	age and educated for direct received for direct received and the second se	cruitment wil		Period of probation, if any.		
(7)				(8)			(9)		
Not applicable				Not ap	pplicable		Not applicable		
vacancies to be fi	deputation/absorp lled by various metl (10) 'romotion.		nu percei	mage of the	Promotion : Staff Car Driv 81100/- with combined ser	eputatio ver Grad h 6 year vice of ver (ordi	grades from which n/absorption/ re-employment to be made (11) le II in Level 4 in the Pay Matrix Rs. 25500 ² s of regular service in the grade or with a 15 years in Staff Car Driver Grade II and nary grade); and have passed the trade test, rnment.		
	I Promotion Co sts, what is its comp (12)		100 C 100 C	considering			nich Union Public Service Commission is aking recruitment (13)		
Director/Deputy	mental Promotion C Secretary Administration) -	ommit Chai Mem - Men	rman ber	sing of :-			Not applicable.		
(1)	(2)		(3)	(4)	(5)		(6)		
2. Staff Car Driver (Grade II)	Depending upon the eligibility of the incumbent in ordinary grade	(Nor	ral ice, ıp'C' -Gazetted	Level 4 in the Pay Matrix (Rs. 25500-81100)	Selection.		Not applicable.		
Educational an required for dire		ation	prescribe	age and educa ad for direct re se of promotee	cruitment wil		Period of probation, if any.		
	(7)			(8)			(9)		
Not applicable				Not a	pplicable		Not applicable		
Method of recr	uitment whether l y deputation/absor illed by various met (10)	ption	ect recrui	tment or by entage of the	employmen	1.	ent by promotion/deputation/absorption/re grades from which on/absorption/ re-employment to be made (11)		
P.,	(10) Promotion.				Promotion :				
Ву	r tomouon.				Staff Car Di	river (Or	dinary Grade) in Level 2 in the Pay Matr		

(Rs. 19900-63200) with 9 years of regular service in the grade and have passed the trade test, specified by the Government.

confirmation) exi	sts, what is its co	ompositio	ee (for n		to be consulte		ich Union Public Service Commission is king recruitment	
Group 'C' Departs Director/Deputy Under Secretary(/ Deputy Director	Secretary	and the second se	man ver	ising of :-			(13) Not applicable.	
(1)			(3)	(4)	(5)	(6)		
3. Staff Car Driver (Ordinary Grade)	2*(2017) *Subject variation dependent work load.	(Nor	ral ice, ip'C' Gazetted	Level 2 in the Pay Matrix (Rs. 19900-63200)	Not applicable.	servar candid orders 40 ye Tribe instrue Gover Note: limit applic the cle Megha Manip Nagal Jamm Distric Distric Nicob * If ti 'direct	en 18-25 years* (Relaxable for Governmen its upto 40 years in the case of general dates in accordance with the instructions of a issued by the Central Government). ars in case of Scheduled Caste/Scheduled candidates in accordance with the ctions or orders issued by the Central mment. 1. The crucial date for determining the ag- shall be the closing date for receipt of ations from candidates in India (and no osing date prescribed for those in Assam- alaya, Arunachal Pradesh, Mizoram- pur, Nagaland, Tripura, Sikkim, Manipur and, Tripura, Sikkim, Ladakh Division o- u & Kashmir State, Lahaul and Spitt at and Pangi Sub-Division of Chamba- rt of Himachal Pradesh, Andaman and ar Islands of Lakshadweep. be 'direct recruitment' is to be made by yould be 18-27 years.	
ducational an equired for direc		lification	prescribe	age and educat ed for direct rec se of promotees	ruitment will		Period of probation, if any.	
	(7)			(8)			(9)	
Essential : (i) Possession of a motors cars; (ii) Knowledge o candidate should defects in vehicles (iii) Experience of at least 3 years; an (iv) Passed in 10 ¹⁰ from a recognized Desirable : (i) 3 years' service Volunteers. Note 1 : The experience is relat the competent aut Note 2 : In the belonging to Scheduled Tribe selection, the Co the opinion that candidates with r likely to be availat	f motor mechan be able to remov- b; f driving a moto d h standard or eo Board. re as Home Gua o qualification r xable at the disc thority. he case of ca s if at any mpetent Author t sufficient nu equisite experier	nism (the ve minor or car for quivalent ard/Civil regarding cretion of andidates istes or stage of rity is of imber of nce is not		Not ap	plicable		Two years for direct recruits or re- employed.	

promotion or by	uitment whether t y deputation/absorj illed by various met	otion and perce	ntage of the	In case of recruitment by promotion/deputation/absorption/re- employment, grades from which promotion/deputation/absorption/ re-employment to be made (11)				
	(10)							
recruitment.	utation/absorption, s Personnel : Deputa		nent.	Group C emp Matrix in the driving licence assess the con- officials holdi regular Group the Pay Matri- who fulfill the Deputation/re The Armed F transferred to requisite expe- considered. Su the date on of Forces; thereal Note : The deputation in this appoint Organizations ordinarily not appointment	bsorption : st the regular Dispatch Riders (Group 'C') and loyees in Pay Level 1 Rs. 18000-56900/- in the Pay Department of Public Enterprises who posses valid e for motor cars on the basis of a driving test to impetence to drive motor cars failing which from ng the post of dispatch riders on regular basis or o C employees in Pay Level 1 Rs. 18000-56900/- in ix in other Ministries of the Central Government encessary qualification as mentioned in column 7. e-employment for Armed Forces Personnel: Forces Personnel due to retire or who are to be reserve within a period of one year and having the erience and qualifications prescribed shall also be ach persons would be given deputation terms upto which they are due for release from the Armed fter they may be continued on re-employment. period of deputation including the period of another ex-cadre post held immediately preceding thment in the same or some other s/Departments of the Central Government shall t exceed three years. The maximum age limit for by deputation/absorption shall be 'Not exceeding in the closing date of receipt of applications.			
	ntal Promotion C ists, what is its comp				s in which Union Public Service Commission is ed in making recruitment			
	(12)	M. Contraction			(13)			
comprising of :- Director/Deputy Under Secretary Deputy Director/	Assistant Director,	- Chairman - Member - Member			Not applicable.			
(1)	(2)	(3)	(4)	(5)	(6)			
4. Library Attendant	1*(2017) *Subject to variation dependent on work load.	General Central Service, Group'C' Non-Gazetted (Non- Ministerial).	Level 2 in the Pay Matrix (Rs. 19900-63200)	Not applicable.	Between 18-25 years (relaxable for Government servants upto the age of 35 years in the case of general candidates and upto 40 years in case of candidates belonging to the Scheduled Caste/Scheduled Tribe candidates) in accordance with the instructions or orders issued by the Central Government from time to time. Note: 1. The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closind date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti 'District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union Territory of the Andaman and Nicobar Islands on the Union Territory of Lakshadweep). Note: 2. The crucial date for determining the age			

Educational and other qualification required for direct recruits.			prescribe	age and educa ed for direct re se of promotee	cruitment v		Period of probation, if any.		
	(7) (8)						(9)		
from a recognized (ii) Certifica			Not applicable .			Two years			
promotion or by	uitment whether b y deputation/absorg lled by various met	otion a hods.	and percer		In case of recruitment by promotion/deputation/absorption/re- employment, grades from which promotion/deputation/absorption/ re-employment to be made (11)				
(10) By promotion, failing which by direct recruitment.						Promotion : From officers in the grade of MTS who have passed 10 th Standard or equivalent from a recognized Board and have rendered at least four years continuous service in that grade and have experience in maintaining records and correction work.			
	al Promotion Co ists, what is its comp			considering			hich Union Public Service Commission is aking recruitment		
Departmental Pro comprising of :- Director/Deputy Under Secretary Deputy Director		(for con Chair Mem	man ber	confirmation)			(13) Not applicable.		
(1)	(2)		(3)	(4)	(5)		(6)		
5. Record Sorter	1*(2017) *Subject to variation dependent on work load.	(Non	ral ice, ip'C' -Gazetted	Level 2 in the Pay Matrix (Rs. 19900-63200)	cum-		Not applicable		
Educational an required for dire	d other qualific ct recruits.	ation	prescribe	age and educa ed for direct re se of promotee	cruitment v		Period of probation, if any.		
(7)				(8)			(9)		
Not applicable				Not a	pplicable		Two years		
promotion or by	uitment whether b y deputation/absorp lled by various met (10)	otion a			employme	ent,	nt by promotion/deputation/absorption/re- grades from which n/absorption/ re-employment to be made		
By I				(11) Promotion : MTS of Department of Public Enterprises who have rendered years regular service in the grade and have passed 10 th stand or equivalent from a recognized Board failing which MT Department of Public Enterprises who have rendered eight y regular service in the grade and have passed 10 th standar equivalent from a recognized Board.					
	ists, what is its comp	ommitt positio	Contraction of the second	considering			hich Union Public Service Commission is aking recruitment		
Group 'C' Depart Director/Deputy Under Secretary Deputy Director		Commit - Chair - Mem Mem	rman iber	ising of :-			(13) Not applicable.		

(1)	(2)		(3)	(4)	(5)		(6)
6. Despatch Rider	1*(2017) *Subject to variation dependent or work load.	Gener Centr Servia Non-0 (Non-0	ral al ce, p'C' Gazetted	Level 2 in the Pay Matrix (Rs. 19900-63200)	Not applicable	serva gener candi Caste with Centr Note limit applie the c Megh Mani Divis Spiti Distri Territ the U Note limit Excha Empli	een 18-25 years (relaxable for Government ints upto the age of 35 years in the case of cal candidates and upto 40 years in case of dates belonging to the Scheduled /Scheduled Tribe candidates) in accordance the instructions or orders issued by the ral Government from time to time. : 1. The crucial date for determining the age shall be closing date for receipt of cations from candidates in India (and not losing date prescribed for those in Assam nalaya. Arunachal Pradesh, Mizoram, pur, Nagaland, Tripura, Sikkim, Ladakh ion of Jammu & Kashmir State, Lahual and District and Pangi Sub Division of Chamba ict of Himachal Pradesh, the Unior tory of the Andaman and Nicobar Islands of nion Territory of Lakshadweep). : 2. The crucial date for determining the age in the case of candidates from Employment inges shall be the last date up to which the oyment Exchanges are asked to nominate dates.
Educational and other qualification required for direct recruits.		cation	Whether age and educational qualifica prescribed for direct recruitment will in the case of promotees.				Period of probation, if any.
	(7)		(8)				(9)
Essential : (i) Possessing a valid driving licence for motors cycle or autorickshaws.			Not applicable				Two years

(ii) Two years experience of driving motors cycle or autorickshaws.

(iii) Ability to read and write English as well as Hindi.

(iv) Passed in 10th standard or equivalent from a recognized Board.

Note : 1. Qualification are relaxable at the discretion of the Staff Selection Commission/Competent Authority/ Central Government in the case of candidates otherwise well qualified.

Note : 2. The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission/Competent Authority/ Central Government in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Union Public Service Commission/Staff Selection Commission/ Competent Authority/Central Government is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

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Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.					
(10)	(11)				
By deputation/absorption failing which by direct	On deputation/absorption :				

			considering	or autoricsh competence employees of other Minist Period of de Period of deputation/ preceeding organization ordinarily no Circumstance	aw on t to driv or officia ries of th putation deputat contract the app s/depar of exceed	tion/contract, including the period of in another ex-cadre post held immediately pointment in the same or some other tments of the Central Government, shall 13 years. hich Union Public Service Commission is
and the second se	ositio	n		to be consul	ted in m	
tmental Promotion	ising o - Chi - Me	f :- airman ember	r considering			(13) Not applicable.
(2)		(3)	(4)	(5)		(6)
33*(2014) *Subject to variation dependent on workload.	General Central Service Group'C' Non- Gazetted, Non- Ministerial.		the Pay	Not applicable. Between 18-25 years of age. (relaxable for Government's forty years in the case of ge up to forty-five years in the belonging to the Schedu Scheduled Tribes in acc instructions or orders isst Government from time to tim In the case of recruitment Employment Exchange, the determining age shall be the		cable for Government servants up to age of years in the case of general candidates and o forty-five years in the case of candidates aging to the Scheduled Castes or the duled Tribes in accordance with the actions or orders issued by the Central rnment from time to time). The case of recruitment made through the oyment Exchange, the crucial date for mining age shall be the last date upto which mployment Exchange is asked to submit the
d other qualifica t recruits.	ation	prescribe	ed for direct ree	cruitment wil		Period of probation, if any.
(7)			(8)			(9)
ndard or equivalent d.	from		Not a	pplicable		Two years
deputation/absorp lled by various meth	tion a		and the second	employment	l,	nt by promotion/deputation/absorption/re- grades from which on/absorption/ re-employment to be made
(10) lirect recruitment.				Not applicab	ole.	(11)
d Promotion Co			considering			hich Union Public Service Commission is aking recruitment
(12) rtmental Promotion or Director Administration)	- Ch - Me	airman mber	r considering			(13) Not applicable.
	sts, what is its comp (12) tmental Promotion irect recruits) compr Secretary Assistant Director (2) 33*(2014) *Subject to variation dependent on workload. d other qualifica- d other qualifica- t recruits. (7) ndard or equivalent d. (7) ndard or equivalent d. (7) ndard or equivalent d. (10) lirect recruitment. d Promotion Co sts, what is its comp (12) rtmental Promotion or Director	sts, what is its compositio (12) tmental Promotion Comminect recruits) comprising o Secretary - Chi - Me Assistant Director - Me (2) 33*(2014) Gene *Subject to Centi variation Servin dependent on Grou workload. Non- Gaze Non- Ministrication t recruits. (7) ndard or equivalent from d. (7) ndard or equivalent from d. (7) ndard or equivalent from d. (10) lirect recruitment. I Promotion Committi sts, what is its compositio (12) rtmental Promotion Committi sts, what is its compositio (12) rtmental Promotion Committi or Director - Chi Administration) - Me	sts, what is its composition (12) tmental Promotion Committee (Fo irect recruits) comprising of :- Secretary - Chairman - Member Assistant Director (2) (3) 33*(2014) Subject to Variation Group'C' Non- Gazetted, Non- Gazetted, Non- Ministerial. d other qualification t recruits. (7) ndard or equivalent from d. (7) ndard or equivalent from d. (10) lirect recruitment. (10) lirect recruitment. (12) rtmental Promotion Committee (for sts, what is its composition (12) rtmental Promotion Committee fo or Director - Chairman	(12) tmental Promotion Committee (For considering rect recruits) comprising of :- Secretary - Chairman - Member Assistant Director - Member Assistant Director - Member (2) (3) (4) 33*(2014) General Level 1 in *Subject to Central bervice dependent on Group'C' 18000-56900) Non- Gazetted, Non- Ministerial. Non- Gazetted, Non- Ministerial. Non- Matrix (Rs. Prescribed for direct rectine in the case of promoteer (7) (8) Not a d. . . . workload or equivalent from d. . Not a <td>employees. other Minist Period of de Period of de Period of de Period of deputation/, preceeding organization ordinarily no deputation/ secretary Circumstant to be consultion to be consultion (12) tmental Promotion Committee (For considering rect recruits) comprising of :- Secretary Chairman - Member Assistant Director - Member Assistant Director - Member (2) (3) (4) 'Subject to Central Level I in the Pay Service 'Subject Coroup'C' 18000-56900) workload. Non- Gazetted, Non- Ministerial. Not applicable. (7) (8) Mether age and educational qualifit prescribed for direct recruitment will in the case of promotees. (7) (8) In case of re employment. itiment whether by direct recruitment or by deputation/absorption and percentage of the lifed by various methods. In case of re employment promotion/do (10) In consultee (for considering sts, what is its composition Circumstant to be consult ob e consult (12) rumental Promotion Committee for considering, sts, what is its composition Circumstant to be consult</td> <td>d Promotion Committee (for considering Considering Considering Consulted in the consulted in method d Promotion Committee (for considering Consulted in method Consulted in method d Promotion Committee (for considering Consulted in method Consulted in method d Promotion Committee (for considering Consulted in method Consulten Consulted in method</td>	employees. other Minist Period of de Period of de Period of de Period of deputation/, preceeding organization ordinarily no deputation/ secretary Circumstant to be consultion to be consultion (12) tmental Promotion Committee (For considering rect recruits) comprising of :- Secretary Chairman - Member Assistant Director - Member Assistant Director - Member (2) (3) (4) 'Subject to Central Level I in the Pay Service 'Subject Coroup'C' 18000-56900) workload. Non- Gazetted, Non- Ministerial. Not applicable. (7) (8) Mether age and educational qualifit prescribed for direct recruitment will in the case of promotees. (7) (8) In case of re employment. itiment whether by direct recruitment or by deputation/absorption and percentage of the lifed by various methods. In case of re employment promotion/do (10) In consultee (for considering sts, what is its composition Circumstant to be consult ob e consult (12) rumental Promotion Committee for considering, sts, what is its composition Circumstant to be consult	d Promotion Committee (for considering Considering Considering Consulted in the consulted in method d Promotion Committee (for considering Consulted in method Consulted in method d Promotion Committee (for considering Consulted in method Consulted in method d Promotion Committee (for considering Consulted in method Consulten Consulted in method

[F.No. A-26015/1/2017-Admn.] Harish Chandra, Under Secretary