

No. 36017/1/2004-Estt. (Res.)

Government of India

**Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training**

New Delhi, dated the 5th July, 2005.

OFFICE MEMORANDUM

Subject: Revision of quantum of reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes in case of direct recruitment to Group 'C' and 'D' posts normally attracting candidates from a locality or a region.

The undersigned is directed to say that reservation for Scheduled Castes and Scheduled Tribes in case of direct recruitment to Group 'C' and 'D' posts, normally attracting candidates from a locality or a region, which is generally fixed in proportion to the population of the Scheduled Castes and Scheduled Tribes in the respective States/UTs, was last fixed in 1985 on the basis of the 1981 Census. Reservation for Other Backward Classes in such cases was fixed in 1993 keeping in view the proportion of their population in the respective States/UTs subject to a ceiling of 27 per cent while also ensuring that the total reservation for SCs, STs and OBCs did not exceed the limit of 50 per cent in any case. It has now been decided to revise the quantum of reservation for SCs, STs and OBCs in case of direct recruitment to Group 'C' and 'D' posts normally attracting candidates from a locality or a region, keeping in view the figures of the 2001 Census, as given in the Annexure to this O.M.

2. These orders will take effect from the date of issue of this O.M. However, the cases where requisitions for filling up the posts have already been sent to the recruiting agencies or posts have already been advertised in accordance with the percentages of reservation existing prior to issue of this O.M., need not be re-opened.

3. It is requested that contents of this O.M. may be brought to the notice of all concerned.

(K. G. Verma)

Deputy Secretary to the Government of India
Tele: 23092797

To

1. All Ministries/Departments of the Government of India
2. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.
3. Department of Economic Affairs (Banking Division), New Delhi.
4. Department of Economic Affairs (Insurance Division), New Delhi.
5. Department of Public Enterprises, New Delhi.
6. Railway Board.
7. Union Public Service Commission/Supreme Court of India/Election Commission/Lok Sabha Secretariat/Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/Prime Minister's Office/Planning Commission.
8. Staff Selection Commission, CGO Complex, Lodi Road, New Delhi.
9. Ministry of School Justice and Empowerment, Shastri Bhavan, New Delhi.
10. National Commission for SCs, Lok Nayak Bhavan, New Delhi.
11. National Commission for STs, Lok Nayak Bhavan, New Delhi.
12. National Commission for Backward Classes, Trikot-1, Bhikaji Cama Place, R.K. Puram, New Delhi.
13. Office of the controller and Auditor General of India, 10 Bahadurshah Zafar Narg, New Delhi-110002.
14. CBI, LBSNAA, ISTM, PESB, Central Sect. Library, MHA Library.
15. Information and Facilitation Center, DOPT, North Block, New Delhi.
16. 300 spare copies for Estt. (Res.) Section.

**Annexure to O.M. No. 36017/1/2004-Estt. (Res.)
dated 5.7.2005**

Sl. No.	Name of the State/UT	Percentage of Reservation		
		SCs	STs	OBCs
(1)	(2)	(3)	(4)	(5)
01	Andhra Pradesh	16	7	27
02	Arunachal Pradesh	1	45	0
03	Assam	7	12	27
04	Bihar	16	1	27
05	Chhattisgarh	12	32	6
06	Goa	2	0	18
07	Gujarat	7	15	27
08	Haryana	19	0	27
09	Himachal Pradesh	25	4	20
10	Jammu & Kashmir	8	11	27
11	Jharkhand	12	26	12
12	Karnataka	16	7	27
13	Kerala	10	1	27
14	Madhya Pradesh	15	20	15
15	Maharashtra	10	9	27
16	Manipur	3	34	13
17	Meghalaya	1	44	5
18	Mizoram	0	45	5
19	Nagaland	0	45	0
20	Orissa	16	22	12
21	Punjab	29	0	21
22	Rajasthan	17	13	20
23	Sikkim	5	21	24
24	Tamil Nadu	19	1	27
25	Tripura	17	31	2
26	Uttaranchal	18	3	13
27	Uttar Pradesh	21	1	27
28	West Bengal	23	5	22
29	Andaman & Nicobar Islands	0	8	27
30	Chandigarh	18	0	27
31	Dadra & Nagar Haveli	2	43	5
32	Daman & Diu	3	9	27
33	Delhi	15	7.5	27
34	Lakshadweep	0	45	0
35	Pondicherry	16	0	27

Note: In the case of Goa, % of ST has been revised to 12% vide DPES OM No. 6/16/06—DPE (SC/ST Cell) dated 13.08.2007

Model Roster—Post-based-Promotion

Name of the Cadre/Grade/Post: _____ Pay Scale: _____
 Number of Posts Sanctioned: _____
 Mode of Recruitment (Seniority-cum-fitness/-selection (merit))
 Percentage of Reservation: SC _____ ST _____

Roster Point	UR/SC/ST	Name	ENo.	Date of Promotion	Consumed by SC/ST/UR	Signature	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.							
2.							
3.							
4.							
5.							
6.							
7.							

8. (to continue according to the sanctioned strength)

Abstract at the end of the Year (31st December)

Category	Reservation Required	Actual	Shortage/Surplus
SC			
ST			

NB: No format for the Roster has been prescribed by the Govt.
 Model Roster given above is suggested which may be adopted.

Model Roster—Post-based-Direct Recruitment

Name of the Cadre/Grade/Post:

Pay Scale:

Number of Posts Sanctioned:

Mode of Recruitment (All-India Recruitment through Open)

Competition/All-India other than through open Competition/local

Percentage of Reservation :

SC

ST

OBC

Roster Point	UR/SC/ST/OBC	Name	Date of Appt.	Consumed by UR/SC/ST/OBC	Signature	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						
2.						
3.						
4.						
5.						
6.						
7.						

8. (to continue according to the sanctioned strength)

Abstract at the end of the Year (31st December)

Category	Reservation Required	Actual	Shortage/Surplus
SC			
ST			
OBC			

NB: No format for the Roster has been prescribed by the Govt.
Model Roster given above is suggested which may be adopted.