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No. 6/21/95-DPE (SC/ST Cell)
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Block No. 14, CGO Complex,
Lodi Road, New Delhi-110003
Dated the 27th July, 1999.

OFFICE MEMORANDUM

SUB: Reservation for persons with disabilities in Group A, B, C & D identified posts/services—revised procedure for filling up of the vacancies.

In continuation to this Department's OM of even number dated 13th December, 1994 forwarding therewith a copy of DOPT's OM No.36035/16/91-Estt.(SCT) dated the 20th September, 1994 the undersigned is directed to forward herewith a copy of Department of Personnel & Training's OM No.36035/16/98-Estt. (Res) dated 13th July, 1999 and to request that all Ministries/Departments may kindly bring the contents of the OM under reference, to the notice of all Public Sector Enterprises under their administrative control for information and compliance.

Sd/-

(C. C. Umnikrishnan)

Deputy Secretary to the Govt. of India

Encl: As above

To

All the Administrative Ministries/Departments of the Government of India concerned with the Public Enterprises

Copy to:

1. Chief Executive of all the PSEs
2. Department of Personnel & Training with reference to their OM No.36035/16/98-Estt.(Res) dated the 13th July, 1999.
3. Ministry of Welfare, Shastri Bhawan, New Delhi.

No. 36035/16/98-Estt. (Res)

Government of India

**Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training**

Dated the 13th July, 1999.

OFFICE MEMORANDUM

SUB: Reservation for the physically handicapped persons in Group A, B, C & D identified posts/services under the Central Government—revised procedure for filling up of the vacancies.

The undersigned is directed to refer to this Department's OM No.36035/16/91-Estt.(SCT) dated 20.9.94 on the subject mentioned above and to say that in para 2 of this OM, it has been stressed on all recruiting agencies that the vacancies reserved for the physically handicapped should be indicated along with the other vacancies, so that the physically handicapped candidates can also apply alongwith others.

2. It has been brought to the notice of this Department that while advertising the vacancies meant for persons with disabilities, the recruiting agencies are not indicating the sub-category of disability, for which the vacancies have been reserved. Further, the members of the general public may not be aware of the exact percentage of disability for being eligible for government jobs. As the Ministry of Agriculture, etc. are aware that with the enactment of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995, the definition of categories of persons with disabilities for the purpose of reservation in posts/services under the Central Government was circulated vide this Department's OM No.36035/2/98-Estt.(Res) dated 4.6.1998. In this OM the minimum degree of disability for being eligible for getting employment under the Central Government has also been indicated.

3. It has now been decided that while inviting applications for filling up of vacancies meant for persons with disabilities, the following information in the notice inviting applications should be invariably indicated:

- (i) Sub-categories of disability for which the vacancies are reserved;

- (ii) the exact percentage of disability for being eligible for applying for the vacancy proposed to be filled up.

Further, there should be a column in the application form stating the category to which the candidate applying under the quota reserved for persons with disabilities belongs to viz SC/ST OBC/General.

3. All the Administrative Ministries/Departments etc. are requested to bring the above instructions to the notice of all the heads of Departments and appointing agencies under their control for necessary compliance.

Sd/-

(Ms. J.D. Kulkarni)
Director (Res)

To

1. All the Administrative Ministries/Departments of the Government of India
2. Department of Economic Affairs (Banking Division), New Delhi
3. Department of Economic Affairs (Insurance Division), New Delhi
4. Department of Public Enterprises, New Delhi
5. Railway Board
6. Union Public Service Commission/Supreme Court of India/Election Commission/Lok Sabha Secretariat/Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission./President's Secretariat/PM's Office/Planning Commission
7. Staff Selection Commission, CGO Complex, Lodi Road, New Delhi,
8. Office of the Comptroller & Auditor General of India, Bahadurshah Zafar Marg, New Delhi.
9. Office of the Chief Commissioner for Disabilities, Shastri Bhawan, New Delhi.