

Most Immediate
Fixed date

No. 3(10)/2008-DPE(MoU)
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Public Enterprises Bhavan,
Block No. 14, C.G.O. Complex, Lodi Road,
New Delhi, Dated the 26th December, 2008

Office Memorandum

Subject:- Guidelines for signing Memorandum of Understanding (MoU) between CPSEs and Government Departments/Ministries; and between Subsidiary CPSEs and Holding Companies for the year 2009-10.

The undersigned is directed to refer to this Department's O.M. of even number dated 27th November, 2008 on the above mentioned subject and to state that the MoU for the year 2009-10 would be prepared on the basis of existing guidelines (i.e for the year 2008-09). The principles for preparation and negotiation will remain the same as they were for the MoU for the year 2008-09.

2. There will be no exemption for any CPSE from signing of the MoU. The Apex/Holding CPSEs will sign MoUs with their respective Departments/Ministries and the Subsidiary CPSEs will sign MoU with their respective Holding companies.

3. The Subsidiary Companies will sign MoUs with the Holding Companies on the same lines as MoU is signed between a CPSE and Government of India. The Task Force will finalize and evaluate the MoUs in respect of Subsidiary CPSEs also. The MoU formats will remain the same for all CPSEs including the Subsidiaries.

4. The draft MoUs for the year 2009-10 in respect of all CPSEs including Subsidiaries should be submitted through their respective administrative Department/Ministry so as to reach this Department latest by 23rd January, 2009.

5. The cut-off-date for the MoU negotiation meeting will be 15th March 2009.

6. The MoUs are to be signed by 31st March, 2009. Those CPSEs/Subsidiary Companies who do not sign MoU by this cut-off-date, their performance will be rated as 'Poor'.

7. Two copies of the Annual Report for the year 2007-08 alongwith the statements of income-expenditure, balance-sheets and management ratios as on 31st March for the last 5 years starting from the year 2004-05 may be furnished in the format already enclosed to the guidelines for the year 2008-09.
8. The guidelines on MoU for the year 2008-09 as well as this guideline (i.e for the year 2009-10) are also available on DPE's website <http://dpe.nic.in>.

K.D. Tripathi
(K.D. Tripathi)

Joint Secretary to the Government of India

To:

Administrative Ministries/Departments (Secretaries by name as per list)

Copy to: Chief Executives of CPSEs(including Subsidiaries).(As per list)

K.D. Tripathi
(K.D. Tripathi)

Joint Secretary to the Government of India