

F.No. 2(23)/2007-DPE-(WC) - *GL-VIII/13*  
Government of India  
Ministry of Heavy Industries & Public Enterprises  
Department of Public Enterprises

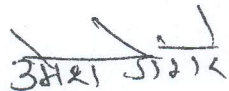
Public Enterprises Bhawan  
Block No.14, CGO Complex,  
Lodi Road, New Delhi-110003  
Dated: 07<sup>th</sup> March, 2013

**OFFICE MEMORANDUM**

**Sub:- Foreign tours of Executives and Functional Directors of CPSEs**

The undersigned is directed to refer to this Department O.Ms. of even number dated 24.08.2007 and 20.07.2011 on the above subject. In this regard it may be mentioned that based on the recommendations of the Ad-hoc Group of Experts (AGE) concerning the above subject, DPE had issued the above referred O.M. dated 24.08.2007. Recently the Management of several CPSEs have again raised this issue, perhaps based on their respective experience of encountering delays in obtaining clearance of the competent authority for undertaking foreign tours. The issue of "delays and cumbersome procedures for foreign travel of CMDs and Directors of CPSEs" has been presented before the Government.

2. In accordance with the DPE O.M. dated 24.08.2007 the Directors of CPSEs can be permitted to proceed on foreign tours with the approval of the Chief Executives. As regards foreign travel by the Chief Executive of a CPSE, the administrative approval of the Reporting Officer is required, which is considered easier to obtain than seeking approval of the Board. Therefore, the requirement of prior approval of Secretary of the concerned Administrative Ministry for approving foreign tours of Chief Executives as contained in para 3.1 in the above mentioned O.M. dated 24.08.07 (copy enclosed) is more expedient.
3. It is reiterated that these guidelines should be strictly complied with so as to ensure expeditious clearance of such proposals.
4. This issues with the approval of Minister (HI&PE).

  
(Umesh Dongre)  
Director

To,  
All the administrative Ministries/Departments of the Government of India

**Copy to:-**

1. Chief Executives of Central Public Sector Enterprises.
2. Financial Advisers in the Administrative Ministries/ Departments.
3. Department of Expenditure, E-II Branch, North Block, New Delhi
4. The Comptroller & Auditor General of India, 9, Deen Dayal Upadhyay Marg, New Delhi
5. NIC, DPE with the request to upload this OM on to the DPE website.  
(guidelines/chapter IV)/wage policy/(c) allowances and perquisites)